

**MINUTES**  
**AIRPORT ADVISORY COMMISSION**  
**Wednesday, September 15, 2010**  
**Fire Station 6, EMS Division, 2742 25<sup>th</sup> Street SE**  
**6:00 PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Guests</b>
Tim Hay - Chair	Mark Renaud	Ed Chamberland
Darr Goss		Dave Daniels
Jim Harr		Jim Wall
Major Brian Houston	<b>Staff Present</b>	Ron Sterba
Mary Ann Lebold	Tom Franklin	Ron Peters
James Nafziger	Kathy Sime	
	<b>Air Traffic Control Staff</b>	

**1. CALL TO ORDER**

Chair Hay called the meeting to order at 6:00 P.M.

**2. Roll Call**

Tim Hay - Present                      Major Brian Houston - Present      Mark Renaud - Absent  
Darr Goss - Present                      Mary Ann Lebold - Present  
Jim Harr - Present                      James Nafziger - Present

**3. APPROVAL OF MINUTES**

Mr Goss **MADE A MOTION**, seconded by Mr Harr, to approve the August 18, 2010 minutes. The **MOTION PASSED** with unanimous vote.

**4. APPEARANCE OF INTERESTED CITIZENS**

Mr Daniels with the Civil Air Patrol stated that CAP is still looking for a location to meet. They meet at Pringle School and/or the Flight Deck and they meet every Tuesday and an occasional Saturday. Mr Harr offered to discuss some options with Mr Daniels.

Mr Chamberland with WH Pacific was at the meeting. WH Pacific is an engineering firm and Mr Chamberland was at the meeting to observe and to see what matters are currently before the AAC.

**5. REPORTS**

**a. Tower Chief Report**

Cindy Ford was unable to attend the meeting and Mr Franklin gave the following report: Traffic count for August, 2010 was 4610, a decrease of 943 operations under August 2009. The busy day was 320 operations. Operations for the year are very low and it is not necessarily the weather. Tim Hay stated that operation numbers are low everywhere are due to the economy.

**b. Airport Noise Work Group**

Ms Lebold gave the report. She stated that Mr Franklin reported on the operations and the noise complaints. There were only 5 complaints last month.

**c. Airport Terminal Expansion**

Chair Hay reported the terminal is currently under construction. The project is on schedule. The estimated time of completion is mid-December or early January. The airport staff will begin moving their office into storage and the modular for the remodel. The staff will work out of the modular until the renovations are complete. The south end of the terminal will have the final abatement of asbestos. New energy efficient windows will be installed as well as some other upgrades.

**d. Master Plan Update**

This matter will be on the Agenda next month due to the absence of Mr. Alexander at the meeting.

**e. Other Reports**

The airport disaster drill will take place on Friday, September 17<sup>th</sup>. All Part 139 certificate holders need to have a full scale drill every three years. This drill involves Fire, Police, Bomb Squad, EMS, etc. The process is a three year process. The first year is the planning stage, the second year is the “table top” process and the third year is the full scale drill. There will be about 200 people involved. There will be a simulated bomb explosion to include a decontamination process. All those involved will simulate a real emergency. Evaluators will evaluate the process to learn about the weaknesses and strengths. Mr Wall asked if it was effective. Mr Franklin stated that it is shown that the emergency preparedness drills are effective. Airway Drive will be closed for the drill but will not affect airport operation. The drill will take place near Gate S-2 and will be away from the general operations.

The National Guard will conduct their own drill, independent of the Airport Disaster Drill and will not affect operations at the airport or traffic on Turner Road.

**6. ITEMS FOR COMMISSION DISCUSSION**

**7. CHAIRS REPORT**

**8. ADJOURNMENT**

Chair Hay **adjourned the meeting** at 6:30 pm.

Date Approved: \_\_\_\_\_

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Tim Hay, Chair  
Airport Advisory Commission