

**MINUTES**  
**AIRPORT ADVISORY COMMISSION**  
**Wednesday, September 16, 2009**  
**Fire Station 6, EMS Division, 2742 25<sup>th</sup> Street SE**  
**6:00 PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Guests</b>
Tim Hay	Kindra Jordan	Jim Wall
James Nafziger		Ron Peters
Major Mark Ulvin		Dan Reid
Mark Renaud		
Mary Ann Lebold	<b>Staff Present</b>	
Jim Harr	Alan Alexander	
	Kathy Sime	
	<b>Air Traffic Control Staff</b>	

**1. CALL TO ORDER**

Chair Tim Hay called the meeting to order at 6:00 P.M.

**2. Roll Call**

Tim Hay – Here  
 Mark Renaud – Here  
 Major Mark Ulvin - Here  
 Kindra Jordan - Absent  
 Mary Ann Lebold - Here  
 Jim Harr – Here  
 James Nafziger – Absent

Alan mentioned that James Nafziger was out of the State and was going to be gone until the end of the school term. He is at Marquette this semester.

**3. APPROVAL OF MINUTES**

Mark Renaud made a Motion to approve the July 15, 2009 Minutes. Jim Harr seconded the Motion and the Motion passed with a unanimous vote.

**4. APPEARANCE OF INTERESTED CITIZENS**

No one appeared before the Airport Advisory Commission.

## **5. REPORTS**

### **a. Tower Chief Report**

Cindy Ford was not in attendance. Alan Alexander gave the following report: Traffic count for August 2009 was 5553, an increase of 510 operations over August 2008. Total 12 running month total through August 2009 was 58,225. The busy day was 311 operations. Alan stated that the total operations are slightly higher than the total operations prior to Silver State's arrival and the total operations remain stable.

### **b. Airport Noise Work Group**

The Airport Noise Work Group continues to meet the first Wednesday of the month. The month of August there were 15 total complaints – 6 helicopter and 9 fixed wing. 13 of the complaints came from the one household and 2 complaints were from another household.

The group continues to have good dialogue. One of the four represented neighborhood associations still does not have a representative. Alan contacted the Chairman of that neighborhood association, but has not received a response. He will contact them again.

Alan stated that the airport operators are open about operations and provide useful information.

The work group discussed issues with the State Fair. Alan stated that the airport office received phone calls regarding the helicopter rides at the State Fair, but most of the phone calls were questions and not complaints. The helicopter rides were based at the State Fairgrounds and not at Salem airport so the complaints were not logged. There were no incidents involved in the State Fair rides and several thousand people bought rides. Due to some of the complaints, the operator (Leading Edge) shortened the hours the rides were offered. The work group discussed ways to prepare for these type of situations and made suggestions. All suggestions were incorporated by Leading Edge. Dan Reid asked if the operations were counted in total airport operations. Alan stated that they would be counted only if the operator contacted the Air Traffic Control Tower.

Dan Reid asked if Fed Ex changed their flight path and if they were now coming into the airport from the Southwest. Jim Harr stated that Fed Ex has been doing some flight certification work.

### **c. Airport Construction**

Alan reported that the fencing portion of the project is almost complete. 7,600 feet of fencing was replaced. Gate W-4 will be replaced and a light will be installed there as well. Gate S-3 is now operational. The additional taxiway in the South Hangar Area is

under construction and should be finished by the end of September. All taxiways will then be complete in the South Hangar Area.

The enhanced runway marking project is complete. The fog sealing is currently being done. Both runways will be "remarked" by the end of September. Alan explained the process involved in fog sealing and explained that it extends the life of the pavement.

The Architect for the terminal project will begin the terminal design soon.

Ron Peters asked if there was room for more hangars at the airport. Alan stated that the airport is running out of buildable space. There are still 3 lots in the new South Hangar area for lease. Alan stated that there are still lots available in the South Industrial Area, but those lots are for corporate use hangars.

Alan stated that the airport is currently working with the Oregon National Guard on a common access road. Alan further stated that there is 15 acres of land on the East side of the airport that could be developed and that area will be accessible now that the common access road is being constructed.

#### **d. Airport Master Plan**

Alan stated that the FAA agreed to Phase I of an Airport Master Plan Update this year. The Airport still needs to justify the need for an extended runway and this could be accomplished through an airport Master Plan update. The Task Order has been approved and once all the documents are complete, Phase I of the Master Plan Update can begin. The first phase of the update deals with the runway extension and should be complete in six months.

Tim Hay asked about the Connect Oregon II funds. Alan stated that it is necessary to do the Master Plan Update to do the runway extension. Alan stated that the airport needs to document the need for the extension. Alan stated that the Master Plan Update would include many of the airport operators input. A report to the FAA documenting the constrained operations will be necessary to move forward with the runway extension.

#### **e. Other Reports**

Alan reported that Hot August Flights was a success and plans are already underway for next year. Ron Peters added that there was positive feedback from the community and their customers were very happy with the event. The National Guard had a good display and there were lots of vendors. Currently the plans for next year are to improve the static display of aircraft.

Alan reported on the status of the Small Community Air Service Grant. Alan stated that Department of Transportation indicated that there were problems with the current proposal and the chances of funding through DOT were minimal and the application for the Grant was not submitted. The concept of the Intergovernmental Agreement to

acquire funding is not abandoned. The idea for joint funding is beneficial to many airports in Oregon and the Department of Aviation along with airport managers will continue to seek a way to fund the project.

Last Monday, September 14, 2009, the second reading of the Ordinance to approve and implement the changes to the fueling regulations was read.

Tim asked about the status of the proposed changes to the Rules and Regulations. Alan stated that the City's legal department is still reviewing the proposed changes.

**6. ITEMS FOR COMMISSION DISCUSSION**

**7. CHAIRS REPORT**

**8. ADJOURNMENT**

Chair Tim Hay **adjourned the meeting** at 6:28 P.M.

Date Approved: \_\_\_\_\_

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Tim Hay, Chair  
Airport Advisory Commission