



MINUTES
AIRPORT ADVISORY COMMISSION
 Wednesday, October 20, 2010 - 6:00 P.M.
 Fire Station 6, Conference Room



Members Present

Tim Hay – Chair
 Darr Goss
 Jim Harr – Vice Chair
 Mary Ann Lebold
 James Nafziger

Members Absent

Mark Renaud -E
 Mark Ulvin - A

Staff Present

Alan Alexander
 Therese Van Vleet – UD
 Kathy Sime - SPD

Guests

John Holliday - CAP
 Judith Holliday - CAP
 Ron Peters - Salem Aviation Fueling
 Jim Wall - SEMCA

1. CALL TO ORDER AND APPROVAL OF AGENDA

Chair Hay called the meeting to order at 6:00 PM, noting a quorum of appointed members was present.

2. ROLL CALL

Tim Hay – Chair - Present	Mary Ann Lebold - Present	Mark Renaud - Absent
Darr Goss - Present	James Nafziger- Present	Mark Ulvin – Absent
Jim Harr - Present		

3. APPROVAL OF MINUTES

Mr Goss **MADE A MOTION**, seconded by Mr Nafziger to approve the minutes of September 15, 2010, as presented. The **MOTION CARRIED** unanimously.

4. APPEARANCE OF INTERESTED CITIZENS

Mr Wall, with SEMCA, noted the National Guard provided a map which shows a future terminal north of Garmin and asked if there were plans for a new terminal. Mr Alexander said the current Airport Master Plan shows prospective large hanger development and long term growth for the future and the location shown would be an ideal location for a new terminal, if business warrants expansion. Currently, there is no active plan for a new terminal.

5. REPORTS

a. Tower Chief Report

Cindy Ford was unavailable; Mr Alexander noted the traffic total for September 2010 was 4,162, a decrease of 1,389 operations from September 2009. The highest volume day had 257 operations. While he expressed concern about the declining numbers, he noted it was reflective of the economy as a whole and expressed optimism for a future upturn. There was one Pilot Deviation reported to the FAA, the aircraft entered the runway without clearance. There was also one aircraft incident with a landing aircraft departing the runway. No one was hurt, but a sign, a light, and the aircraft were damaged.

Q. Is the rate of decline at Salem Airport the same as the decline across the country?

A. It is similar to other airports of same size.

b. Airport Noise Work Group

Handout: *SUMMARY AIRPORT NOISE WORKGORUP October 6, 2010*

There were three noise complaints, two for helicopters and one for fixed wing from three different households. The Noise Work Group continues to meet; Mr Jim Graham will be leaving the group. Representatives from Morningside and SESNA Neighborhood Associations are being sought.

c. Airport Terminal Expansion

The contractor is on schedule and should finish within the contract time. Sidewalks will be poured Thursday. The Airport office was vacated and relocated in the modular, with a projected return early December. The office will have energy efficient windows, new paint, and new carpet. The phone remains the same, but extensions go to the

appropriate cell phones. The new terminal expansion was designed for multiple purposes and will have conference rooms with additional flexible space. AAC meetings can be held there in the future.

d. Master Plan Update

Data for the Master Plan Update/ Environmental Assessment has been approved by the FAA and work will start next month. The scope of work will include data about wetlands and archeological assessment. Mr Alexander will inform the Commission of the November work session date with City Council, to explain the Master Plan methodology and scope of work. Three public information meetings will also be held during the study period.

Q. When will the public meetings be held?

A. In the beginning, middle, and end of the work. Their timing will depend on how fast the information arrives.

Q. Is the runway safety expansion funded?

A. Yes, it is funded.

e. Airport Overlay Zone

The majority of the Airport is zoned Public Service (PS), which allows activities consistent with airport functions. The Airport Overlay allows additional uses. Several areas on the south end are zoned industrial (IP). Recent infrastructure improvements, to build corporate hangars on those lots, were not allowed and required a waiver. The solution is an amendment to the Airport Overlay to allow appropriate airport functions in the IP zone. Ms Dixon and Mr Alexander have been explaining the zone change to Neighborhood Associations. The amendment will be going before the Planning Commission on November 16. There are ongoing discussions with interested person for development on those lots in the south. If approved, the zone change will go to City Council.

f. Airport Disaster Drill

Mr Alexander reported Tom Franklin ran the very successful disaster drill which is required once every three years to be compliant with the 139 certificate in the Safety Plan. The Airport staff, the Fire Department, Salem Police, The Salvation Army, the hospital and various other agencies combined to run the drill. Mock disasters help find flaws in the system and increase communication between agencies. Table top exercises are preformed during the off years.

g. Other Reports

Staff changes were reported. Ms Sime received a promotion and now works for Salem Police Department, Ms Van Vleet is helping out temporarily, and Mr Alexander announced he will be retiring. His position was announced as open, advertised nationwide, and will close November 5. He recommended an AAC member be on the interview committee.

Q. Will the FAA Tower in at the Aurora Airport be in conflict with our airport?

A. The new FAA contract tower is a needed safety feature and will be a positive addition to the aviation community.

It was noted the Fire Department had an open house October 19 that brought many citizens to the airport.

6. ADJOURNMENT

Chair Hay adjourned the meeting at 6:27 PM. The next meeting is scheduled for November 17, 2010.

Devison web site: www.cityofsalem.net/SLE

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