

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, November 18, 2009
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	James Nafziger	Jim Wallace
Mary Ann Lebold	Kindra Jordan	Jim Wall
Jim Harr		John Holiday
Major Mark Ulvin		Guy Culbertson
Mark Renaud	Staff Present	Ron Peters
	Alan Alexander	Jim Graham
	Kathy Sime	
	Air Traffic Control Staff	
	Cindy Ford	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Absent - arrived late
 Major Mark Ulvin - Here
 Kindra Jordan - Absent
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Absent

3. APPROVAL OF MINUTES

Jim Harr **made a Motion** to approve the October 21, 2009 Minutes. Mary Ann Lebold seconded the Motion and the **Motion passed with a unanimous vote.**

4. APPEARANCE OF INTERESTED CITIZENS

Jim Wallace stated that he has a hangar in the south hangar area and there is a water drain that could be a safety issue. He thinks the drain should be raised. Alan Alexander stated that Tom and the contractor for the project are reviewing the matter.

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for October 2009 was 3381, a decrease of 1193 operations under October 2008. Total 12 running month total through October 2009 was 57,172. The busy day was 192 operations. The weather was bad throughout the month and there was some construction that caused some runway closures which could account for the low operation total for October. Cindy reported that the tower is now fully staffed. There were no bird strikes or incursions for the month of October.

b. Airport Noise Work Group

Alan reported that the group continues to meet the first Wednesday of the month and there were only two complaints for the month of October. The National Guard provided the training schedule for the next few months and that information was distributed to the chairs of all the neighborhood associations. The group discusses night flying that may occur for the upcoming month. The group is still missing the representative from the SESNA Neighborhood.

c. Airport Terminal Expansion

Alan reported that the design specifications are complete. The improvements will add approximately 4,000 square feet. The project is set to go to bid after the first of the year with the construction to begin and be underway during the summer months.

d. Airport Construction Projects

Alan stated that some of the construction projects are complete and in the process of being closed out. The barricades are still up in the south end and once the signage is installed, the taxiway will be opened. The new taxiways will be S-8 and S-9. There is a portion of painting to be done on Taxiway N. The project has been laid out and weather permitting, will be done soon. The runway markings are complete. Alan stated that the airport is safer with the new markings. The North gate project will be completed soon.

e. Master Plan Update

Alan stated that the airport in Phase I of the Master Plan Update which includes the justification process for the runway extension. Ron Peters stated that Salem Aviation provided all the data for 2008. Alan stated that the first phase should be complete by February.

f. Connect Oregon III Grant

Alan reported that airport was originally interested in filing for a Small Community Air Service Grant, but is now pursuing the Connect Oregon III grant instead. The airport will join with Klamath Falls and North Bend to attract and retain air service. If

successful, SkyWest will be the carrier. The grant application has been filed. Alan stated that the three communities are asking for 1.2 million. City Council authorized City funds for the grant match on the project and SkyWest is providing improvements. Alan stated that with the code sharing, there will be good connections. Alan stated the Klamath Falls and North Bend already have service and the grant would expand their service.

Jim Graham inquired about the type of aircraft. Alan stated that they would use 30 passenger turbo props with four flights per day.

Guy Culbertson asked about the routing. Alan stated that the information is not yet public.

Jim Wall asked about the Small Community Air Service Grant. Alan stated that after further review, pursuing the Grant was not a realistic option.

g. Other Reports

Alan stated that the Augusta Italian helicopter, operating at Salem Air Center, is doing flight certification for its deicing system. The certification crew and aircraft will be here for several months.

Alan stated that Leading Edge is currently harvesting Christmas trees.

Alan stated that he had a tour of the new Colson hangar and the facility is very nice.

6. ITEMS FOR COMMISSION DISCUSSION

Major Mark Ulvin stated that their new National Guard Aviation Facility should be open in February, 2010.

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6: 27 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission