

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, December 17, 2008
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	Kindra Jordan	Dan Reid
Mary Ann Lebold	Mark Renaud	Sabrina Teem
Jim Harr	Major Mark Ulvin	Ron Sterba
James Nafziger		Ron Peters
	Staff Present	Patrick Hall
	Alan Alexander	
	Kathy Sime	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay - Here
 Mark Renaud – Absent –
 Major Mark Ulvin – Absent
 Kindra Jordan - Absent
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

3. APPROVAL OF MINUTES

James Nafziger made a Motion to approve the November 19, 2008 Minutes. Jim Harr seconded the Motion and the Motion passed with a unanimous vote.

4. APPEARANCE OF INTERESTED CITIZENS

Ron Sterba stated that he was interested in putting in a dog run at the airport. He would like to use old fencing from the airport off the approach end of 34. He would apply for self help funds for the posts. Tim inquired about parking for this proposed dog run. Ron stated that there is some extra gravel to spread out for a parking lot. Ron stated that once the airport is expanded, the dog run would probably go away, but in the meantime, it would be good place for dogs to run off leash.

Ron stated that he has been involved in aviation for many years. He stated that in the 1980's, the country was in a recession. He stated the City provided a reduction in lease rates during the recession. He would like to look into a reduction in lease rates for aviation related businesses that provide services such as restaurant, FBO, mechanics. He would like this reduction for 90 days at a time, as a reprieve for the businesses due to business being down. Tim stated that if you cannot segregate only aviation businesses. Tim further stated that the airport is running on a very tight budget right now and needs all the revenue it receives to operate.

Mary Ann Lebold stated that the businesses are "for profit" businesses and that is the risk of doing business. Mary Ann stated that she is opposed to the reduction. Tim Hay pointed out that the Airport is self-funded and operates on its own funds. Alan stated that what Ron is asking for may have merit, but that the individual businesses should be making the plea. Alan stated that we have already cut our budget for next year drastically and if we change our revenues, then it would be necessary to cut more from the budget.

James Nafziger stated that perhaps promoting activities at the airport could help the businesses.

Ron Peters stated that he had questions from pilots about any deicing products. He stated that no chemicals are put down because we are not authorized to do so. Ron suggested using the National Guard to blow the snow. Alan stated that the airport plows the snow and began plowing first thing Sunday night and was able to get the primary runway clear that night.

Patrick Hall thanked everyone for their efforts with Leading Edge. The company harvested Christmas trees and the local farmers were thrilled to use a local company. The fuel used by Leading Edge was from Salem Air Center. Patrick stated that Leading Edge is doing the traffic and weather for 1430 KYKN.

5. REPORTS

a. Tower Chief Report

Cindy Ford was unable to attend. Alan stated that he spoke with Cindy about the discrepancy in numbers. Alan stated that there is a FAA work sheet that the airport does not receive and with those numbers, the figures are calculated. Cindy reported to

Alan that the tower now counts air traffic services and they started tracking those numbers 5 months ago.

Alan Alexander gave the following report: Traffic count for November 2008 was 3,551 a decrease of 4128 operations over November 2007. Total 12 month total through November 2008 was 62,231. The busy day was 278 operations.

b. Airport Noise Workgroup

Alan stated that an Airport Noise Workgroup is in the process of being formed. The primary flight operators as well as representatives from Neighborhood Associations will be part of the workgroup. Alan stated that 2 of the 4 neighborhood associations have appointed representatives and the first meeting will be in January. The workgroup will be face to face meetings. Patrick asked if it would be an open forum. Alan stated that the workgroup would determine the structure.

Alan stated that there were 23 total complaints for the month of November with 21 complaints from a single household.

c. Proposed Chapter 9 Fueling Regulations

Alan stated that the fueling task force formed with three Airport Advisory Commission members and three city council members met and made some initial suggestions for the proposed Chapter 9. Alan provided some additional proposed changes for the AAC to review. The proposed changes include training requirements, more specificity of insurance requirement and more specificity in processing and licensing requirements. After the AAC reviews the proposed changes, the information will go back to City Council for their review.

James Nafziger asked about (d) which dealt with the Airport Advisory Commission's role in the application process. Alan explained that there were three members of the Airport Advisory Commission on the task force, but he wanted to be sure that the entire AAC would have a chance to see the proposed changes. Alan mentioned that the proposed changes are a "work in progress", and the issue is not as controversial as it once was, but there are still some issues that need to be settled and the issues need to be thoroughly researched and thought through prior to finalization.

Tim stated that (d) ties in all the requirements. He explained that one of the requirements from the fueling task force was that the AAC look at all the listed issues when someone comes before the AAC requesting permission to install a fuel tank. Tim explained that (5) which is "what is the economic impact in both lost revenue and continued viability of the business of local fixed based operator(s) at the airport. Tim stated that it doesn't pertain to regulations, but it does pertain to the impact on the local FBO. Tim stated that that requirement was requested by a couple of the task force members.

Jim Harr asked how much it would cost to install a tank. Ron Peters stated that they have approximately \$300,000 in their self-serve tank.

Tim Hay asked Alan what he wanted the AAC to do with this information. Alan stated that he wanted the AAC to review the matter and to take some time in the review process. Alan stated that the review needs to be thoughtful and thorough.

Tim asked the AAC to review the information provided and be ready to discuss and make a recommendation at the January meeting.

d. Other Reports

Alan stated that the airport and City in general is interested in proper communication. The airport is going to develop a communication plan. Questionnaires will be mailed to users of the airports for input. The information will be shared with the chairs of the neighborhood associations as well. Alan stated that the airport is interested in distributing information to airport users that is helpful to them.

Alan stated that with the loss of air service, it is necessary for the airport to look at options for the future. Alan stated that the airport is going to develop a business plan. This plan should be completed in the next six months. The purpose is to gain direction from the AAC and users of the airport. Jim Harr asked when this would begin. Alan stated that some of the data is being gathered now. Jim Harr stated that he likes the idea. He stated that other airports have a strong airport community and he would like to see Salem airport grow with their General Aviation community. Tim stated that maybe the Friends of the Airport and the GA task force need to get together to assist in the process.

6. ITEMS FOR COMMISSION DISCUSSION

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6:45 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission