

# Salem Climate Action Plan - Summary of Strategy Development Sessions

## Objectives

**Our ultimate objective for assembling focus teams and facilitating a review process process** was to develop a clearer, more concise and aligned set of strategies than the current version in preparation for the June 23 Task Force workshop. This document outlines the focus teams and their members and includes an overview of the review process.

## Focus Teams

Four focus teams were assembled by action areas identified in the strategy list. Action areas and membership for each focus team were determined based on guidance from the City. Teams and invitees are listed below. Invitees are identified by their membership on the Climate Action Plan Task Force and/or the Advisory Group composed of City Staff.

### Energy

1. John Savage (Task Force)
2. Wendy Veliz (Task Force)
3. Connor Reiten (Task Force)
4. Ryan Zink (Advisory Group)
5. Jim Schmidt (Advisory Group)
6. Rebai Tamerhoulet (Advisory Group)

### Land Use & Transportation

1. Mike Jaffe (Task Force)
2. Ian Davidson (Task Force)
3. Casey Kopcho (Task Force)
4. Janet Lorenzen (Task Force)
5. Eunice Kim (Task Force and Advisory Group)
6. Julie Warncke (Task Force and Advisory Group)

### Equity & Frontline Communities

1. Alex Buron (Task Force)
2. Jimmy Jones (Task Force)
3. Aalicea Dominguez (Task Force)
4. Lesley Johnson (Task Force)
5. Michael Kueler (Task Force)
6. Leilani Slama (Task Force)
7. Rob Thrasher (Task Force)
8. Vicky Falcon Vasquez (Task Force)
9. Tiffany Bulgin (Task Force)
10. Benny Williams (Task Force)
11. Briece Edwards (Task Force)

12. David Rheinholdt (Task Force)
13. Julie Hambuchen (Task Force)

## Procurement & Waste Management

1. Kaileigh Westermann (Task Force)
2. Rachel VanWoert (Invited by Kaleigh Westermann)
3. Nathan Good (Task Force)
4. Ryan Zink (Advisory Group)
5. Shawna Self (Advisory Group)

## Invitations & Pre-Meeting Materials

Members of the Climate Action Plan Task Force and/or Advisory Group were invited via email to participate in the review sessions on May 12, 2021. Based on responses to an availability request, meetings were scheduled using calendar invitations and Zoom links. In preparation for the review sessions, review teams were provided with strategies in an Excel spreadsheet and on a Miro board. Review teams were also given prompts for their review of strategies ahead of the review sessions (see below).

- a. **Wording.** Is language, the intent, of this strategy clear? How might this strategy be reworded for clarity and impact? What is missing from this strategy? Could this strategy be combined with another one you see? Could this strategy be split into multiple strategies?
- b. **Scope & relevance.** Given existing policies and programs, is this a relevant strategy? Are there edits to make so that this strategy targets the appropriate scope (e.g., geographic area, specific communities)?
- c. **Co-benefits.** Looking at the initial co-benefits, are there any you would suggest adding or removing for this strategy?
- d. **Cost.** Looking at the initial cost estimate, is there a different range you might suggest? Higher, lower?
- e. **Priority level & timeframe.** Given Salem's vision to become resilient to the impacts of climate change and the City's goal to be carbon neutral by 2050, would you suggest this strategy be implemented in the short, medium, or long-term?
- f. **Finally, are there new strategies** that you would like to suggest? Based on the current set of strategies, what is missing that would help Salem reduce GHG emissions and become more resilient to climate change? Add suggested new strategies to the bottom of the tab.

## Review Sessions

This section lists the dates/times of each review session and provides the agenda used for each review session. Typically, each group reviewed strategies by discussing all strategies under a given objective until all strategies under all objectives were reviewed. For all review sessions, the majority of discussions focused on the wording, scope, and relevance of strategies. Some new strategies were discussed. Little discussion occurred around co-benefits, cost, and timeframe. All team members were invited to share additional comments, ideas, and questions by Friday, June 4.

## Sample Agenda

1. Welcome & objectives
2. Context
  - a. Where we are in the CAP planning process
  - b. How this review team and this review sessions contributes to the process

- c. What comes next
- 3. Review & discussion
  - a. Wording
  - b. Scope & relevance
  - c. Co-benefits
  - d. Cost
  - e. Timeframe
  - f. New strategies

### Schedule

- 1. **Energy** - 3pm - 4:30pm on Monday, 5/24
- 2. **Land Use & Transportation** - 8am - 10am on Wednesday, 5/26
- 3. **Equity & Frontline Communities** - 8:30am - 10am on Thursday, 5/27
- 4. **Procurement & Waste Management** - 1:30pm - 3pm on Thursday, 5/27