

City of

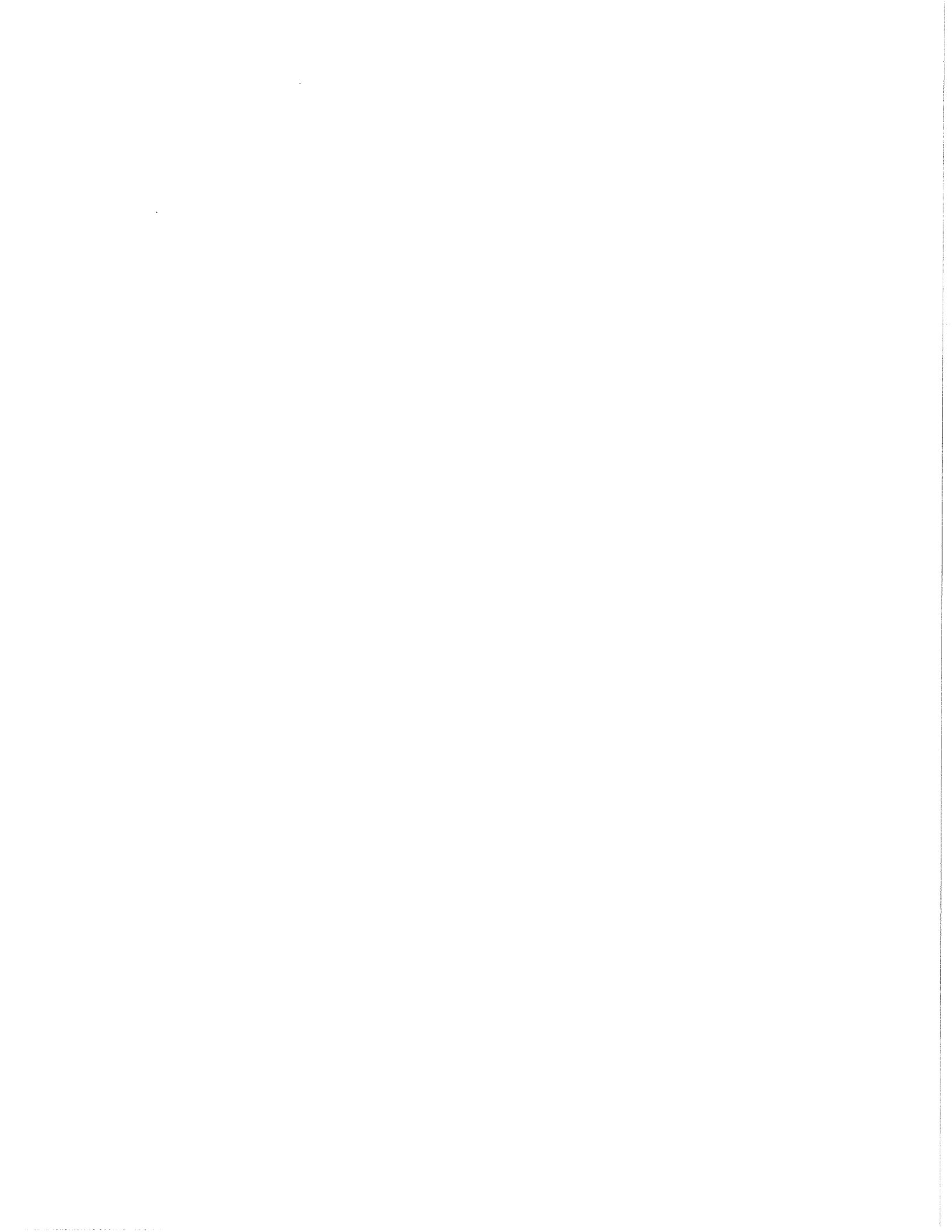


ANNEXATION CHECKLIST
Voter-Exempt Annexation
SRC 260.020

PERMIT APPLICATION CENTER/CITY HALL
555 LIBERTY STREET SE/ROOM 320
SALEM, OREGON 97301
(503) 588-6213
Website: www.cityofsalem.net

-
1. An annexation application form signed by the property owner(s).
 2. An annexation Petition and Ballot 49 Waiver form.

Note: The form shall include the consent and notarized signature of the necessary number of property owner(s) and electors residing on the property proposed for annexation as required by state law.
 3. A legal description of the territory proposed to be annexed, along with documentation of ownership.
 4. Documentation to support why the annexation is exempt from voter approval:
 - a.) A statement from the Oregon Department of Human Services, the Oregon Department of Environmental Quality or the county health department or sanitarian attesting to the failing septic system or health hazard and which otherwise complies with health hazard abatement law relative to annexation, **or**
 - b.) A copy of the annexation contract, **or**
 - c.) Documentation that the annexation is otherwise mandated by state law, **or**
 - d.) Documentation that all of the property owners have signed the Petition in accord with SB1573.
 5. The annexation application filing fee.





LAND USE APPLICATION

Application Type: _____

APPLICANT INFORMATION

(Check one box below for designated contact person regarding this application)

Applicant Name: _____ Daytime Phone: _____
 Mailing Address: _____ Fax Number: _____
 City/State: _____ Zip: _____ Email: _____

Agent: _____ Daytime Phone: _____
 Mailing Address: _____ Fax Number: _____
 City/State: _____ Zip: _____ Email: _____

PROPERTY INFORMATION

 (Street Address or Location of Subject Property) (Total Size of Subject Property) (Assessor Tax Lot Numbers)

 (Existing Use, Structures, and/or Other Improvements On Site) (Zoning) (Comp Plan Designation)

PROPOSED PROJECT INFORMATION

(Describe the Proposed Use or Development of Subject Property)

NEIGHBORHOOD ASSOCIATION: _____ **CONTACTED?** Yes No

The City of Salem recognizes, values, and supports the involvement of residents in land use decisions affecting neighborhoods across the city and strongly encourages anyone requesting approval for any land use proposal to contact the affected neighborhood association(s) as early in the process as possible.

 (Describe Contact with the Affected Neighborhood Association) Date Contacted

SALEM – KEIZER TRANSIT CONTACTED? Yes No

 (Describe Contact with Salem – Keizer Transit) Date Contacted

AUTHORIZATION BY PROPERTY OWNER(S) / APPLICANT

**If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your land use application.*

(Property owners and contract purchasers are required to authorize the filing of this application and must sign below)

- 1 All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- 2 I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.
- 3 I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property: _____

 (Signature) (Print Name) (Date)

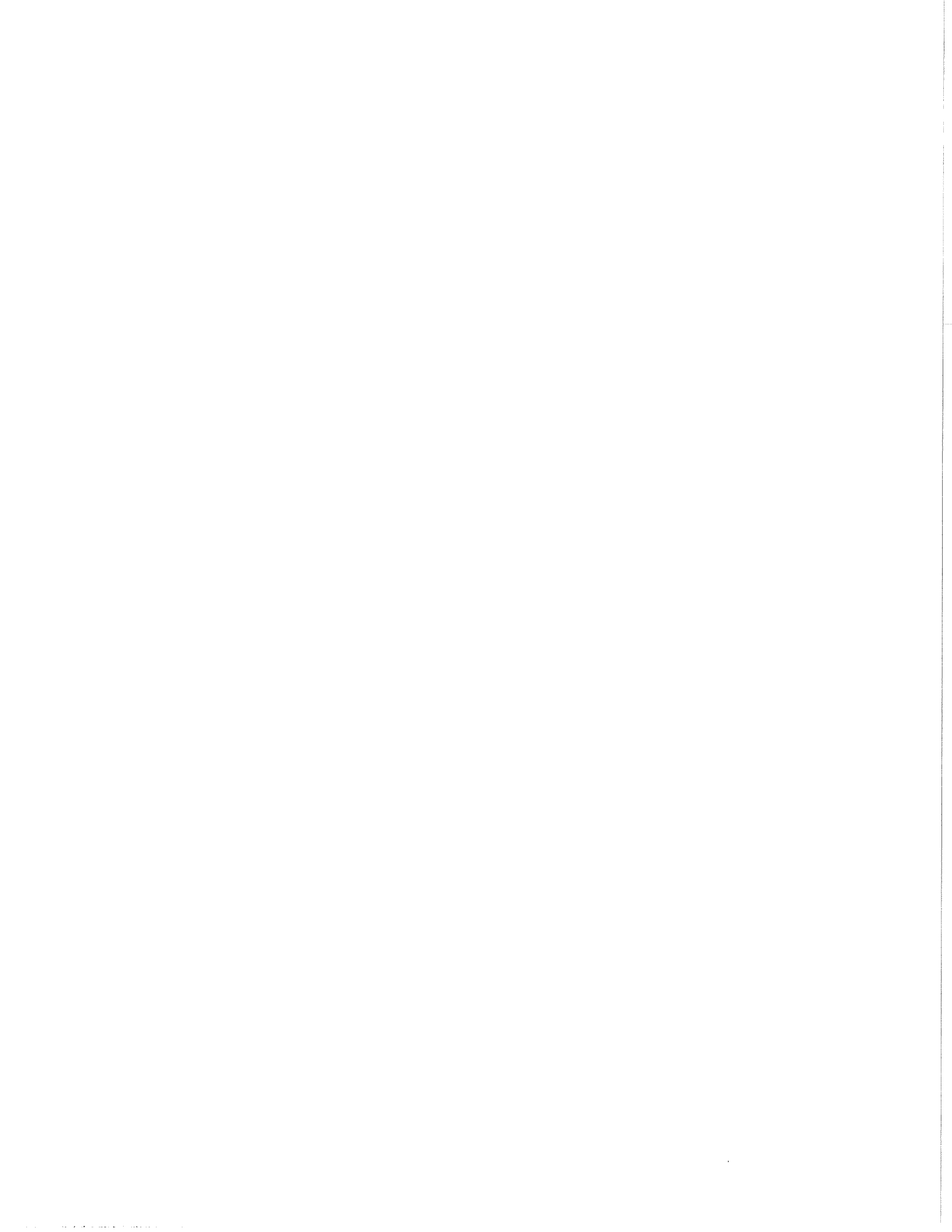
(Address - Include Zip)

 (Signature) (Print Name) (Date)

(Address - Include Zip)

STAFF USE ONLY - DO NOT WRITE BELOW - STAFF USE ONLY

Received By: _____ Date: _____ Receipt No. _____





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555 LIBERTY STREET SE/ROOM 320
SALEM, OREGON 97301
(503) 588-6256
Website: www.cityofsalem.net

ANNEXATION PETITION AND
CONSENT AND WAIVER OF BALLOT MEASURE 49 CLAIMS

TO: The Honorable Mayor and City Council of the City of Salem, Marion County, State of Oregon

Petitioner(s): _____ is/are the legal owner(s) or contract purchaser(s)
of the following described real property (the Territory) comprising approximately _____ acres, and
located outside of, but contiguous to, the corporate boundaries of the City of Salem:
_____ [add legal description or tax lot number]

Petitioner(s) respectfully request(s) that the Territory be annexed to the City of Salem, and by my/our
signature(s) hereon, (does)(do) hereby consent to such annexation, and (does)(do) hereby request that the City
Council take such steps as are necessary to determine whether the Territory should be annexed.

Petitioner(s) knowingly and willingly waive(s) any and all claims that I/we might assert against the City of Salem
arising out of, or resulting from, or are in anyway connected to, those certain statewide initiative commonly
known as Ballot Measure 49 or any successors thereto, and that might accrue as a result of the annexation of
the territory into the City of Salem, or the imposition of City of Salem land use regulations pursuant thereto,
whether the claims be past, present or future. Petitioner(s) hereby consent(s) to the imposition of such land use
regulations that are in existence at the time of annexation, and to which the territory becomes subject as a result
of the annexation into the corporate limits of the City of Salem.

Owner(s) or Contract Purchaser(s):
(Owner/Purchaser signatures)

Address:

Blank lines for Owner(s) or Contract Purchaser(s) signatures

Blank lines for Address

Turn over for petitioner statement and notarization of signature(s). Each owner must
sign as a petitioner and each signature must be notarized.
Attach additional sheets as necessary.

I, _____, Petitioner, upon oath or affirmation, say that I signed freely, voluntarily, without undue influence of any nature and under no misrepresentation as to the facts, and I further affirm that, to the best of my knowledge, the petitioners constitute 100 percent of the owners of land in the territory proposed to be annexed and these owners also own 100 percent of the land in the territory and own real property in that territory representing 100 percent of the assessed value of all real property in the territory.

Petitioner (Petitioner Signature)

STATE OF OREGON)
) ss.
COUNTY OF _____)

Signed and sworn to/affirmed before me on _____, 20__ by _____

(Name of Person Signing)

NOTARY PUBLIC FOR OREGON (Notary Signature)

My Commission expires: _____

(NOTARY SEAL)

I, _____, Petitioner, upon oath or affirmation, say that I signed freely, voluntarily, without undue influence of any nature and under no misrepresentation as to the facts, and I further affirm that, to the best of my knowledge, the petitioners constitute 100 percent of the owners of land in the territory proposed to be annexed and these owners also own 100 percent of the land in the territory and own real property in that territory representing 100 percent of the assessed value of all real property in the territory.

Petitioner (Petitioner Signature)

STATE OF OREGON)
) ss.
COUNTY OF _____)

Signed and sworn to/affirmed before me on _____, 20__ by _____

(Name of Person Signing)

NOTARY PUBLIC FOR OREGON (Notary Signature)

My Commission expires: _____

(NOTARY SEAL)

City of



ANNEXATION QUESTIONNAIRE

The City requests that you fill out the attached annexation questionnaire. The information is used by the Center for Population Research and Census (CPRC) at Portland State University to update the estimate of the population for the City of Salem after annexations. The population figures are used by the State of Oregon in the quarterly distribution of previously collected revenues.

The information collected is confidential and is used for no other purpose.

