

Planning Commission 2016-2017 Work Plan



INTRODUCTION

In consideration of the roles and responsibilities of the Planning Commission, as established in Salem Revised Code Chapter 6, the Planning Commission has outlined the projects, plans, and studies that will be the bulk of its work for the next two years.

The majority of the work was approved and funded by the Salem City Council as part of the Planning Division's budget. The Planning Commission will have an integral role in the long-range planning projects that are underway or will begin within the timeframe of this Work Plan. It should be noted that additional work may appear before the Planning Commission as directed by the City Council, approved in the City budget process, or initiated by staff. All work listed here is in addition to the Planning Commission's work of reviewing quasi-judicial land use applications and appeals.

In addition to long-range plans and studies, the Planning Commission has identified a goal of working toward increased citizen participation in the planning process, as it is the City's committee for citizen involvement. The Commission also identified increased Commissioner training as a priority so that Commissioners are better able to perform their duties.

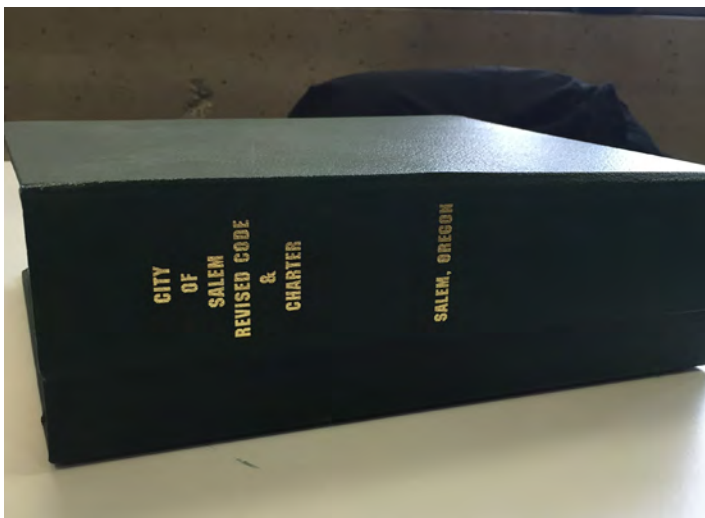
The Work Plan includes four goals. Each goal has an action(s) that can be taken to accomplish the goal. Goals and actions are tied to City Council goals and Planning Commission roles and responsibilities.



Goal 1:

Continued Improvement of Unified Development Code

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>First Annual Code Cleanup</p> <p>Continue Unified Development Code (UDC) cleanup effort 1+ year after UDC was adopted</p> <p>Commission work would include review of code amendments.</p> <p>Deliverable: Recommendation to Council</p>	<p>January – February 2016</p>	<p>SRC 6.040(a-c)</p>	<p>“Continue clean up of overlay and underutilized zones, including historic overlay zones to protect historic properties while allowing for changing community and development needs.”</p>
<p>Planning Salem</p> <p>Could include clean up of overlay zones, accessway standards, development standards for older neighborhoods, etc.</p> <p>Commission work could include committee work and review of possible code amendments.</p> <p>Deliverable: Recommendation to Council</p>	<p>To be determined by Council direction</p>	<p>SRC 6.040(a-c)</p>	



Goal 2:

Adopt and Implement Long-Range Land Use and Transportation Plans

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>State Street Corridor Plan</p> <p>Represent Planning Commission on stakeholders advisory committee (SAC); Review and make recommendations on Transportation System Plan (TSP) amendments and zoning</p> <p>Deliverable: Recommendation to Council</p>	<p>SAC work begins January 2016</p> <p>Work sessions and hearings on project estimated January 2017</p>	<p>SRC 6.040(c) and (i)</p>	<p>“Pursue opportunities to improve overall bicycle and pedestrian connectivity, and plan for and develop bicycle boulevards or other bikeways.”</p>
<p>Vista-Commercial Corridor Plan <i>(Public Works project)</i></p> <p>Adopt and implement plan and TSP amendments</p> <p>Deliverable: Recommendation to Council</p>	<p>March 2016</p>	<p>SRC 6.040(c) and (i)</p>	
<p>Bike Boulevards Transportation Growth Management Grant <i>(Public Works project)</i></p> <p>To be determined</p> <p>May include representation on SAC, and review of recommendations on TSP amendments</p> <p>Deliverable: Recommendation to Council</p>	<p>August 2016</p>	<p>SRC 6.040(c) and (i)</p>	

Goal 2: *(continued)*

Adopt and Implement Long-Range Land Use and Transportation Plans

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>Housing Needs Analysis</p> <p>Phase 1 of project: Code amendments to implement recommendations of Housing Needs Analysis (HNA); Once the HNA Work Plan is approved by Council, Commission would could include committee work on proposed amendments</p> <p>Deliverable: Recommendation to Council</p>	<p>January 2016 – February 2017</p>	<p>SRC 6.040(c) and (i)</p>	<p>“Encourage a range of housing types and sizes at a range of affordability levels and coordinate with other agencies to ensure housing meets the needs of our community, develop more downtown housing”</p>



Goal 2: *(continued)*

Adopt and Implement Long-Range Land Use and Transportation Plans

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>NESCA-Lansing Neighborhood Plan</p> <p>Review draft plan, and make recommendation on final plan</p> <p>Deliverable: Recommendation to Council</p>	<p>May 2017</p> <p>Work session(s) with Neighborhood Associations on draft plan and public hearings on final plan</p>	<p>SRC 6.040(c) and (i)</p>	<p>“Seek community involvement and participation in decision making, raise awareness of opportunities to provide input, and actively share information with the community, including funding and/ or staff support Neighborhood Associations to grow attendance and participation”</p> <p>“Stay involved in the redevelopment of the north campus of the State Hospital property”</p>
<p>Airport Master Plan</p> <p>Adopt plan and land use regulations</p> <p>Deliverable: Recommendation to Council</p>	<p>To be determined, dependent on State and Federal land use regulation adoption</p>	<p>SRC 6.040(c) and (i)</p>	<p>N/A</p>

Goal 3:

Increase Citizen Participation in the Planning Process

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>Give Certificate for Land Use Participation</p> <p>Certificate intended to recognize land use chairs or others that significantly work to increase public participation in the planning process; Develop parameters for certificate recipient selection</p> <p>Deliverable: Award</p>	March 2016	SRC 6.040(g)	<p>“Seek community involvement and participation in decision making, raise awareness of opportunities to provide input, and actively share information with the community, including funding and/or staff support Neighborhood Associations to grow attendance and participation.”</p>
<p>Give Awards for Innovative Design or Exciting Project</p> <p>Award intended to recognize exciting designs and projects in Salem; Develop parameters for award for innovative project</p> <p>Deliverable: Award</p>	March 2016	SRC 6.040(g)	
<p>Partner with School District/Area Colleges to Provide Outreach on Land Use Planning</p> <p>Visit classrooms, give presentations, and invite classrooms to observe Commission meetings</p> <p>Deliverable: N/A</p>	May 2016	SRC 6.040(g)	
<p>Explore Grant Funding for Planning Education</p> <p>Explore funding opportunities for planning education; Could include funds to develop flyers, banners, posters, etc. Council approval required prior to applying for grant funding</p> <p>Deliverable: N/A</p>	Ongoing	SRC 6.040(g)	

Goal 4:

Planning Commissioner Training Opportunities

Title and Description	Tentative Schedule	Code Authority	Council Goal
<p>Explore Free Training Opportunities</p> <p>State ethics, Department of Land Conservation and Development, online training opportunities, etc.</p> <p>Deliverable: N/A</p>	Ongoing	SRC 6.040(a)-(i)	N/A
<p>Continue Paid Training Opportunities for the Commission</p> <p>Continue to budget for Commissioner training</p> <p>Deliverable: N/A</p>	Ongoing	SRC 6.040(a)-(i)	

