



COMMUNITY DEVELOPMENT DEPARTMENT
Compliance Services Division

555 Liberty St. SE / Room 305 • Salem, Oregon 97301-3513 • (503) 588-6421 • TTY (503) 588-6353 • FAX (503) 315-2571

Vehicle Camping Registration Form City of Salem, Oregon

1. Person registering the Vehicle Campsite: _____
Phone number: _____ Email Address: _____
2. Location of the Vehicle Campsite: _____

3. This location is inside Salem City Limits? (y/n) _____
4. This location is not located in or next to a residential zone, or property currently used as a residence? (y/n) _____
5. Is the person registering the campsite the owner of the property? (y/n) _____
If not, you need to provide a copy of the written permission from the owner.
6. Is this location the parking lot for a non-profit, public, or commercial entity? (y/n) _____
7. Have you read and do you understand the attached rules and vehicle camping notice that are attached? (y/n) _____

Emergency contact if City Responders have to contact you:

I certify that I have answered the above questions correctly and honestly.

Signature

Date

**Submit this completed form to City of Salem, Community Development Department, care of Neighborhood Enhancement Division – Brady Rogers jbrogers@cityofsalem.net (503) 588-6421 x 2408, or Suzanne Reynolds sreynolds@cityofsalem.net (503) 588-5421 x2026.
555 Liberty St SE, Salem Oregon, 97301. Room #305.**

City of Salem Vehicle Camping Rules:

- a) Vehicle-camping is limited to properties operated by a non-profit, public, or commercial entity, and not located within or adjacent to a residential zone, or property currently used for a residential use;
- b) Daily hours of operation are limited to 9:00 p.m. to 7:00 a.m.;
- c) The property owner must register the location with the City, Community Development Department;
- d) No more than eight locations may be registered with the City at any time;
- e) The property owner shall provide on-premises access to a minimum of two restrooms per location;
- f) The property owner shall provide the equivalent of one 32 cubic foot garbage receptacle for each vehicle on the premises in addition to any garbage receptacles otherwise required for the property;
- g) Camping is limited to vehicles, and not tents or other improvised camps;
- h) Vehicles possessing septic systems (e.g., recreational vehicles) must be emptied and free of leaks prior to admittance to a site;
- i) No more than six vehicles are allowed per location;
- j) All vehicles used for camping must be licensed and registered;
- k) All personal property must be managed and stored in compliance with SRC chapter 50 – property maintenance;
- l) All activities shall comply with SRC chapter 93 – noise;
- m) No open flames will be allowed at the location, including within the vehicles;
- n) The owner-operator of a location may not charge a fee for the use of the property for camping;
- o) The owner-operator has the right to refuse entry or discontinue use for any individual, subject to SRC chapter 97 - human rights;
- p) No person may camp at a registered location for more than 29 consecutive days, and;
- q) The pilot program will terminate on March 31, 2020.

VEHICLE CAMPING

The City of Salem has authorized a vehicle camping Pilot Program at registered locations, subject to standards as outlined in the City Manager’s Emergency Order, dated January 23, 2020.

To host vehicle camping, the City is requiring that the property owner register their location with the City and comply with the standards outlined in the Emergency Order.

Property owners interested in hosting vehicle camping should carefully consider whether hosting vehicle camping is appropriate for themselves and their property, and whether they have the necessary resources to successfully host individuals, groups, or families in a vehicle camping environment.

The organization, supervision, and maintenance of a vehicle camping location is solely the responsibility of the property owner, and not the City of Salem. Property owners deciding to host vehicle camping do so at their own risk and expense.

The vehicle camping Pilot Program is not funded or sponsored by the City of Salem. All costs associated with hosting vehicle camping are the responsibility of the property owner. These costs may include providing toilet facilities, trash receptacles, supervision of the guests, and clean-up of the area.

The City may only explain the minimum requirements for a registered vehicle camping location, and cannot offer any advice for property owners interested in hosting vehicle camping, and strongly recommends that anyone interested in hosting vehicle camping undertake their own research on the subject, and obtain the advice of their own attorney before deciding to host vehicle camping. The Oregon State Bar referral service phone number is: 1-800-452-7632.