



Checklist: Exemption from Wireless Communication Facility Siting Permit

PURPOSE

Requirements pertaining to exemptions from Wireless Communication Facility Siting Permits (siting permits) are contained in SRC Chapter 703.010(a)(2). If a proposal meets the definition of a wireless communications facility and does not meet the requirements for an exemption, a siting permit is required. Please contact the Planning Division (503-588-6213) for additional information.

Other Permits and Approvals

Even if a proposed facility is exempt from a siting permit, other permits or approvals may be required. These may include, but are not limited to, Historic Design Review, building permit, Public Works franchise permit for a facility in public right-of-way, and/or Public Works commercial permit. Please contact Planning (503-588-6213), Building and Safety (503-588-6256), and Public Works (503-588-6211) for additional information. If a building permit is required for a proposed facility that is exempt from a siting permit, Planning will review the building permit and charge a fee based on the valuation of the project.

A proposal that includes changes to an existing parking lot may require a building permit and site plan review. Please contact Building and Safety (503-588-6256) and Planning (503-588-6213) for information.

EXEMPTION FROM WIRELESS COMMUNICATION FACILITIES SITING PERMIT

1. Applicant Information

Name: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Email: _____

2. Contact Information

Name: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____

Email: _____

3. Site Information

Site Address: _____

4. Proposed Use:

5. Applicant Signature: _____

Print Name: _____

Date: _____

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Exemption Based on Definitions (SRC 703.005): Is the proposal a wireless communications facility according to the following definitions?

SRC 703.005(z) Wireless communications: Any personal wireless services, as defined by the Federal Telecommunications Act of 1996 as amended, that currently exist or that may be developed in the future, including but not limited to cellular, personal communications services, specialized mobile radio, enhanced specialized mobile radio, paging, or similar Federal Communications Commission-licensed commercial wireless telecommunications services, but excluding wireless telecommunications services used exclusively for public health or safety purposes and wireless communications services used exclusively by gas and electric utilities and cooperative utilities for internal communications of an operational nature.

SRC 703.005(aa) Wireless communications facility: Any un-staffed facility for the transmission and/or reception of radio frequency signals for **commercial** wireless communications purposes, including, but not limited to, auxiliary support equipment; support towers or support structures, or utility structures used to achieve the necessary elevation for the antenna; transmission and reception cabling and devices; and all antennas or arrays; but excluding wireless telecommunications services used exclusively for public health or safety purposes and wireless communications services used exclusively by gas and electric utilities and cooperative utilities for internal communications of an operational nature.

_____ Yes If yes, please see **Other Exemptions**.

_____ No If no, the requirements of SRC Chapter 703 do not apply to the proposal, and a wireless communication facility siting permit is not applicable.

Other Exemptions (SRC 703.010(a)(2)): Check all of the following exemptions that apply to the proposal.

_____ Siting of dish antennas solely for the benefit of persons residing on a property

_____ Ham (amateur) radios and associated equipment

_____ Ordinary maintenance or repair

_____ Siting of temporary wireless communications facilities that are used by a public agency for emergency communications, emergency preparedness, or other public health or safety purposes

_____ Modification of an existing support tower⁽¹⁾ or base station⁽²⁾ for the collocation of or attachment of new transmission equipment or removal or replacement of existing transmission equipment, pursuant to 47 U.S.C. § 1455, provided that:

_____ such modification does not substantially change the physical dimensions⁽³⁾ of such support tower or base station from the dimensions approved as part of the original decision or building permit for the support tower or base station, and

_____ if the mounting of the proposed antenna would increase the existing height of the support tower by more than 10% or by more than twenty feet, whichever is greater, the applicant requesting a modification or expansion of a support tower or base station establishes by substantial evidence that the requested separation between antennas is the minimum necessary to avoid interference, and,

_____ to the extent feasible, the additional equipment or modified equipment shall maintain the appearance and design of the original facility, including, but not limited to, color, screening, landscaping, stealth or camouflage design, mounting configuration, and architectural treatment

_____ Replacement of an existing support tower with a tower that does not substantially change the physical dimensions⁽³⁾ of the existing support tower

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- (1) Support tower (SRC 703.005(w)): A freestanding structure designed and constructed exclusively to support a wireless communications facility or an antenna or antenna array, including, but not limited to, monopoles, lattice towers, guyed towers, and self-supporting towers.
- (2) Base station (SRC 703.005(e)): Radio transceivers, antennas, coaxial cable, a regular and backup power supply, and other associated electronics. A base station includes a structure that currently supports or houses an antenna, transceiver, or other associated equipment that constitutes part of a base station and encompasses such equipment in any technological configuration, including distributed antennas systems and small cells.
- (3) Substantially change the physical dimensions (SRC 703.005(u)):
 - (a) The mounting of a proposed antenna on a support tower would increase the existing height of the support tower by more than 10%, or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater, except that the mounting of the proposed antenna may exceed the size limits set forth in this paragraph if necessary to avoid interference with existing antennas; or
 - (b) The mounting of a proposed antenna involving the installation of more than the standard number of new equipment cabinets for the technology involved, not to exceed four, or more than one new equipment shelter; or
 - (c) The mounting of a proposed antenna involving the addition of an appurtenance to the body of the support tower that would protrude from the edge of the support tower more than twenty feet, or more than the width of the support tower structure at the level of the appurtenance, whichever is greater, except that the mounting of the proposed antenna may exceed the size limits set forth in this paragraph if necessary to shelter the antenna from inclement weather or to connect the antenna to the tower via cable; or
 - (d) The mounting of the proposed antenna involving excavation outside the current support tower site, defined as the current boundaries of the leased or owned property surrounding the support tower and any access or utility easements currently related to the site.

NOTE: The provided information is supplemental to the Salem Revised Code (SRC). In the event of a conflict between a statement in this document and the SRC applicable to a particular development, the SRC shall apply. The full version of the SRC is available online at www.cityofsalem.net, under "Revised Codes".