



Application Packet: Temporary Siting Permit for Wireless Communication Facilities

PURPOSE

Requirements pertaining to Wireless Communication Facilities Temporary Siting Permits are contained in SRC Chapter 703.005(x) and 703.100(a). An application for a Wireless Communication Facilities Temporary Siting Permit is processed using the **Type I Application Procedures** under SRC Chapter 300.

WIRELESS COMMUNICATION FACILITIES TEMPORARY SITING PERMIT

1. Applicant Info (person/co who will be the permit holder)

Name of Applicant: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____

2. Site Information (where the use will be conducted)

Business Name: _____

Site Address: _____

3. Proposed Use: _____

4. Applicant Signature: _____

Print Name: _____ Date: _____

Type of Temporary Siting Permit (Check One)
<input type="checkbox"/> Initial permit (up to 90 days)
<input type="checkbox"/> New permit for same facility (at least 6 months after expiration of initial permit)

Duration of Temporary Facility
Installation Date: _____
Removal Date: _____
Start Date for Operation of Temporary Facility: _____
End Date for Operation of Temporary Facility: _____

SUBMITTAL REQUIREMENTS
<p>In addition to the application form, please provide:</p> <ul style="list-style-type: none"> • If the property owner is not the applicant, documentation from the property owner authorizing the applicant to sign the application. • A recorded deed/land sales contract with legal description. • Three copies of a site plan, drawn to scale, which includes the following: <ul style="list-style-type: none"> ○ The total site area, dimensions, and orientation relative to north of the subject property; ○ Existing buildings, structures, parking areas, sidewalks, and landscaped areas on the subject property; ○ The location and dimensions of the proposed temporary facility; and ○ The temporary facility's distance to property lines and its distance to existing buildings, structures, parking areas, and landscaped areas. • Three copies of elevations, drawn to scale, showing the dimensions and height of the temporary facility. • A statement explaining why the temporary facility is needed at this location (in terms of coverage and/or capacity) and whether a permanent facility is or will be proposed at or near this location.
RULES
<ul style="list-style-type: none"> • The temporary facility shall be in use for not more than 90 days • The temporary facility shall not be deployed in a permanent manner • The temporary facility may not have a permanent foundation • If the temporary facility is being used in order to facilitate continuity of services during maintenance or repair of existing facilities or prior to completion of construction of a new facility, the temporary facility shall be removed within 30 days after the permanent facility is completed • A permit for a temporary facility may not be renewed or extended • No new permit may be issued for the same facility within the succeeding six months after the expiration of the initial permit • The temporary facility may be parked in a paved parking area but must not reduce the number of available parking spaces below the minimum requirement for the use(s) on the subject property • The temporary facility must not obstruct vehicular or pedestrian traffic • The temporary facility may not be parked on any public street right-of-way • The temporary facility is subject to the SRC Chapter 703 height limits applicable to a permanent facility at the proposed location • The temporary facility is subject to the SRC Chapter 703 setbacks applicable to a permanent facility at the proposed location • A temporary facility is prohibited where SRC Chapter 703 and the underlying zoning prohibit a permanent wireless communication facility

NOTE: The provided information is supplemental to the Salem Revised Code (SRC). In the event of a conflict between a statement in this document and the SRC applicable to a particular development, the SRC shall apply. The full version of the SRC is available online at www.cityofsalem.net, under "Revised Codes".