



SALEM-WILLAMETTE VALLEY AIRPORT

AIRPORT ADVISORY COMMISSION

AGENDA

September 17, 2025 ♦ 6:00pm ♦ Hybrid Meeting: Virtual via Zoom

PARTICIPANTS

Commission Members: (Chair) Mike Morrow, (Vice Chair) Christopher Burkholder, Kat Pence, LTC Nathan Edgecomb, Richard Field, and Benjamin Wigton

City Staff: Aaron Ison, Jodi Vanderwall and Mark Becktel

Guests: None

AGENDA

1. OPENING call to order, roll call and announcements.
2. APPROVAL OF AGENDA for September 17, 2025.
3. APPROVAL OF MINUTES from July 16, 2025.
4. PUBLIC COMMENT (Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda).
5. REPORTS
 - a. Tower Chief's report – Rob Broyhill
 - b. Airport Manager's report – Aaron Ison
 - c. Chair's report – Mike Morrow
6. ACTION ITEMS
7. ITEMS FOR COMMISSION DISCUSSION
 - a. Airport Rules & Regulations 2025 Update
8. ADJOURNMENT

NEXT MEETING: November 19, 2025

This meeting is being conducted with a virtual component, with in-person attendance by the governing body. Interested persons may view the meeting online on YouTube or attend the meeting in person. To provide Public Comment on items on the agenda please arrive by 6:00pm or email SalemAirport@cityofsalem.net by 5:00pm the day of the meeting, so your comments may be included. To provide Public Comment for items not on the agenda, please email comments or questions to SalemAirport@cityofsalem.net at least one day in advance of the meeting.

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It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income and housing status, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

1. CALL TO ORDER, ROLL CALL

Call to order: p.m.

Commission Member Roll Call: LTC Nathan Edgecomb, Christopher Burkholder, Mike Morrow, Richard Field, Benjamin Wigton.

Absent: Kat Pence

Staff Present: Aaron Ison, Jodi Vanderwall, Mark Becktel

Guest(s): Councilor Nishioka (Council Liaison)

2. APPROVAL OF AGENDA

Motion: Move to approve the July 16, 2025 agenda as distributed.

Motion by: Member: Burkholder Seconded by: Field

Action: Approve the July 16, 2025 agenda as distributed

Vote: Aye: Unanimous

Motion **approved**.

3. APPROVAL OF MINUTES

Motion: Move to approve the May 21, 2025 meeting minutes as presented.

Motion by: Member: Field Seconded by: Wigton

Action: Approved the May 21, 2025 meeting minutes as presented.

Vote: Aye: Unanimous

Motion **approved**.

4. PUBLIC COMMENT – None received.

5. REPORTS

a. Tower Report: Presented by Rob Broyhill, ATC Manager

Comments/Questions/Discussion: Rob Broyhill reviewed the Tower Report and made comments about the voice recorder. Technology upgrades.

b. Airport Manager Report by Aaron Ison for John Paskell, Airport Manager

Comments/Questions/Discussion: Aaron Ison presented the Manager's report as presented. Mike Morrow asked about funding sources for the Minimum Revenue Guarantee (MRG). Mark Becktel commented on the process they will undergo with the recent developments of Commercial Air Service. He described in detail what will happen to the remaining MRG. Mike Morrow, Mark Becktel and Richard Field made comments about PFAS chemical study and remediation.

c. Chair's report by Mike Morrow, Commission Chair

Comments/Questions/Discussion: Mike Morrow discussed updates about recruiting for the last AAC Vacant position. Councilor Nishioka clarified the applicants and progress with placements.

6. ACTION ITEMS – None



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Meeting Minutes

Wednesday, July 16, 2025, 6pm ♦ Commission Members In-Person ♦ Hybrid Meeting: Virtual [YouTube](#)

7. ITEMS FOR COMMISSION DISCUSSION – Mike Morrow, Chair

Comments/Questions/Discussion: Mark Becktel made comments regarding intent to continue to pursue other airlines to keep the Part 139 Certification and maintaining Airport Security and all the things that go with it. He reiterated that nothing has changed, and the City of Salem will maintain the airport to be ready for the next Commercial Airline.

8. ADJOURNMENT – 6:39p.m.

Next meeting: September 17, 2025

DRAFT

2025 Salem Airport Noise Complaints

Month reported:

Month	Complaints					Running Total	Households			Monthly Average
	Fixed Wing	Jet	Helicopter	Military	Total		No. of Households	Repeaters	New	
January	0	4	1	0	5	5	5	2	3	5.00
February	0	0	1	0	1	1	1	1	0	3.00
March	1	0	3	0	4	4	4	2	2	3.33
April	0	0	0	3	3	3	2	2	1	3.00
May	0	0	0	4	4	4	4	0	4	3.20
June	0	0	0	0	0	0	0	0	0	2.67
July	1	0	1	0	2	2	1	0	2	2.43
August	1	0	0	1	2	1	1	0	3	2.25
September	0	0	0	0	0	0	0			2.00
October	0	0	0	0	0	0	0			1.80
November	0	0	0	0	0	0	0			1.64
December	0	0	0	0	0	0	0			1.50
Yearly Total	3	4	6	8	21		18	7	15	
Yearly Average	14.29%	19.05%	28.57%	38.10%			38.89%	83.33%		

Monthly Comments:

January	01/19 - 1 NEW: Avelo flying low 01/19 - 1 Repeat: Avelo flying low 01/21 - 1 NEW: LifeFlight flying low 01/23 - 1 NEW: Low-flying aircraft 01/30 - 1 Repeat: Low flying aircraft not showing on Flight Radar
February	02/12 - 1 Repeat: Low-flying aircraft (R66 Turbine)
March	03/18 - 1 NEW: Low-flying Cessna 03/18 - 1 Repeat: low flying (575 ft) helo (Bell 429 Global Ranger) 03/18 - 1 Repeat: low flying (650 ft) helo (Black Hawk) 03/18 - 1 NEW: low flying helicopter
April	04/03 - 2 Repeat low flying helicopters (Military) 04/22 - 1 New low flying helicopters (Military)
May	05/14 - 4 New for 3 Low flying jets (Military)
June	
July	07/04 - 1 New Low flying Rans S-21 (GA) 07/11 - 1 New Low Flying Helo N366J (Construction Site)
August	08/17 - 1 new low flying Prop plane 08/26 - 2 New Low Flying C17 Globemaster (Military)
September	
October	
November	
December	