



SALEM-WILLAMETTE VALLEY AIRPORT

AIRPORT ADVISORY COMMISSION

AGENDA

September 17, 2025 ♦ 6:00pm ♦ Hybrid Meeting: Virtual via Zoom

PARTICIPANTS

Commission Members: (Chair) Mike Morrow, (Vice Chair) Christopher Burkholder, Kat Pence, LTC Nathan Edgecomb, Richard Field, and Benjamin Wigton

City Staff: Aaron Ison, Jodi Vanderwall and Mark Becktel

Guests: None

AGENDA

1. OPENING call to order, roll call and announcements.
2. APPROVAL OF AGENDA for September 17, 2025.
3. APPROVAL OF MINUTES from July 16, 2025.
4. PUBLIC COMMENT (Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda).
5. REPORTS
 - a. Tower Chief's report – Rob Broyhill
 - b. Airport Manager's report – Aaron Ison
 - c. Chair's report – Mike Morrow
6. ACTION ITEMS
7. ITEMS FOR COMMISSION DISCUSSION
 - a. Airport Rules & Regulations 2025 Update
8. ADJOURNMENT

NEXT MEETING: November 19, 2025

This meeting is being conducted with a virtual component, with in-person attendance by the governing body. Interested persons may view the meeting online on YouTube or attend the meeting in person. To provide Public Comment on items on the agenda please arrive by 6:00pm or email SalemAirport@cityofsalem.net by 5:00pm the day of the meeting, so your comments may be included. To provide Public Comment for items not on the agenda, please email comments or questions to SalemAirport@cityofsalem.net at least one day in advance of the meeting.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (711 for Relay) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income and housing status, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

1. CALL TO ORDER, ROLL CALL

Call to order: p.m.

Commission Member Roll Call: LTC Nathan Edgecomb, Christopher Burkholder, Mike Morrow, Richard Field, Benjamin Wigton.

Absent: Kat Pence

Staff Present: Aaron Ison, Jodi Vanderwall, Mark Becktel

Guest(s): Councilor Nishioka (Council Liaison)

2. APPROVAL OF AGENDA

Motion: Move to approve the July 16, 2025 agenda as distributed.

Motion by: Member: Burkholder Seconded by: Field

Action: Approve the July 16, 2025 agenda as distributed

Vote: Aye: Unanimous

Motion **approved**.

3. APPROVAL OF MINUTES

Motion: Move to approve the May 21, 2025 meeting minutes as presented.

Motion by: Member: Field Seconded by: Wigton

Action: Approved the May 21, 2025 meeting minutes as presented.

Vote: Aye: Unanimous

Motion **approved**.

4. PUBLIC COMMENT – None received.

5. REPORTS

a. Tower Report: Presented by Rob Broyhill, ATC Manager

Comments/Questions/Discussion: Rob Broyhill reviewed the Tower Report and made comments about the voice recorder. Technology upgrades.

b. Airport Manager Report by Aaron Ison for John Paskell, Airport Manager

Comments/Questions/Discussion: Aaron Ison presented the Manager’s report as presented. Mike Morrow asked about funding sources for the Minimum Revenue Guarantee (MRG). Mark Becktel commented on the process they will undergo with the recent developments of Commercial Air Service. He described in detail what will happen to the remaining MRG. Mike Morrow, Mark Becktel and Richard Field made comments about PFAS chemical study and remediation.

c. Chair’s report by Mike Morrow, Commission Chair

Comments/Questions/Discussion: Mike Morrow discussed updates about recruiting for the last AAC Vacant position. Councilor Nishioka clarified the applicants and progress with placements.

6. ACTION ITEMS – None



SALEM-WILLAMETTE VALLEY AIRPORT

AIRPORT ADVISORY COMMISSION

Meeting Minutes

Wednesday, July 16, 2025, 6pm ♦ Commission Members In-Person ♦ Hybrid Meeting: Virtual [YouTube](#)

7. ITEMS FOR COMMISSION DISCUSSION – Mike Morrow, Chair

Comments/Questions/Discussion: Mark Becktel made comments regarding intent to continue to pursue other airlines to keep the Part 139 Certification and maintaining Airport Security and all the things that go with it. He reiterated that nothing has changed, and the City of Salem will maintain the airport to be ready for the next Commercial Airline.

8. ADJOURNMENT – 6:39p.m.

Next meeting: September 17, 2025



Airport Manager's Report

September 17, 2025

Airport Operations and Maintenance

Noise Complaints: The airport noise complaint form is in the process of being revised to make it more accessible through the airport website. The updated form will also include additional data points and the option to request a call back. The noise complaint report from the previous period is attached.

Security: The badge office is currently conducting the annual TSA badge audit. The TSA requires that 95% of badges issued are accounted for during this audit.

Ongoing Items:

- Airfield Markings and Signs- The Runway 13/31 paint project is in progress and is expected to be complete before the end of September, weather permitting.
- Emergency Plan Tabletop Exercise- The annual review of the Airport's Emergency Plan will include a tabletop exercise scheduled for the end of September. This tabletop exercise involves Fire, Police, Dispatch, Public Works, Airport Operations, and various other local and federal partners.
- Pavement Maintenance Program- Oregon Department of Aviation's Pavement Maintenance Program has identified areas of the airfield that need crack sealant. Contractors are on site through Sept. 20th performing this work, which includes runway 16/34 and portions of taxiways A, A1, A2, C, J, H, R. This is project fully funded by Oregon Department of Aviation.

Business and Properties

Commercial Air Service: Air service recruitment is on-going. Funding sources for a minimum revenue guarantee are being explored as directed by City Council during the 9/8/25 council meeting.

Hangar Tenants: Annual hangar inspections have started up again after a break over the summer. Hangars that were last inspected in 2024 can now schedule 2025 inspections through the end of December.

Planning and Development

Airport Master Plan: On 8/4/25, the FAA provided a determination that Runway 16/34 qualifies as a legacy crosswind runway and is eligible for federal funding. Master Plan public engagement is expected later this fall. Dates and locations are still pending.

2025 Salem Airport Noise Complaints

Month reported:

Month	Complaints					Running Total	Households			Monthly Average
	Fixed Wing	Jet	Helicopter	Military	Total		No. of Households	Repeaters	New	
January	0	4	1	0	5	5	5	2	3	5.00
February	0	0	1	0	1	1	1	1	0	3.00
March	1	0	3	0	4	4	4	2	2	3.33
April	0	0	0	3	3	3	2	2	1	3.00
May	0	0	0	4	4	4	4	0	4	3.20
June	0	0	0	0	0	0	0	0	0	2.67
July	1	0	1	0	2	2	1	0	2	2.43
August	1	0	0	1	2	1	1	0	3	2.25
September	0	0	0	0	0	0	0			2.00
October	0	0	0	0	0	0	0			1.80
November	0	0	0	0	0	0	0			1.64
December	0	0	0	0	0	0	0			1.50
Yearly Total	3	4	6	8	21		18	7	15	
Yearly Average	14.29%	19.05%	28.57%	38.10%			38.89%	83.33%		

Monthly Comments:

January	01/19 - 1 NEW: Avelo flying low 01/19 - 1 Repeat: Avelo flying low 01/21 - 1 NEW: LifeFlight flying low 01/23 - 1 NEW: Low-flying aircraft 01/30 - 1 Repeat: Low flying aircraft not showing on Flight Radar
February	02/12 - 1 Repeat: Low-flying aircraft (R66 Turbine)
March	03/18 - 1 NEW: Low-flying Cessna 03/18 - 1 Repeat: low flying (575 ft) helo (Bell 429 Global Ranger) 03/18 - 1 Repeat: low flying (650 ft) helo (Black Hawk) 03/18 - 1 NEW: low flying helicopter
April	04/03 - 2 Repeat low flying helicopters (Military) 04/22 - 1 New low flying helicopters (Military)
May	05/14 - 4 New for 3 Low flying jets (Military)
June	
July	07/04 - 1 New Low flying Rans S-21 (GA) 07/11 - 1 New Low Flying Helo N366J (Construction Site)
August	08/17 - 1 new low flying Prop plane 08/26 - 2 New Low Flying C17 Globemaster (Military)
September	
October	
November	
December	



FW: Learjet Flyby of April 24, 2024

From Amy Johnson <AJohnson@cityofsalem.net>

Date Fri 9/12/2025 8:34 AM

To Salem Airport <SalemAirport@cityofsalem.net>

 1 attachment (425 KB)

learjet_April_24_2024_executive_summary_202509110953.pdf;

From: John Laurence Poole <jlpoole56@gmail.com>

Sent: Thursday, September 11, 2025 10:03 AM

To: CityRecorder <CityRecorder@cityofsalem.net>

Cc: Paul Tigan <ptigan@cityofsalem.net>

Subject: Learjet Flyby of April 24, 2024

To: Michael Morrow, Chairman, Salem Airport Advisory Commission

Re: Learjet Flyby of April 24, 2024

Dear Chairman Morrow,

Please find attached a letter and supporting materials, [learjet_April_24_2024_executive_summary_202509110953.pdf](#), regarding a Learjet flyby over the State Capitol and downtown Salem on April 24, 2024.

I am submitting this for the Commission's consideration because the flight raised serious safety concerns, both in terms of altitude and coordination with local air traffic control. The packet includes:

- A one-page executive summary of the incident and findings.
- An appendix with supporting map, technical analysis, documentation, and links to 6' 45" video/audio evidence.

I respectfully request that the Commission review this matter and determine whether additional local safeguards or FAA clarifications are warranted.

I am available to provide further detail or answer questions at your convenience. Thank you for your attention to this matter.

Respectfully,

John L. Poole

1566 Court Street NE
Salem, Oregon
707-812-1323

9/15/25, 3:06 PM

Mail - Jodi Vanderwall - Outlook

cc: Paul Tigan, City Councilor for Ward 1

Executive Summary

On April 24, 2024, a 1974 Learjet performed a sightseeing maneuver over downtown Salem at approximately 175 feet above ground level, passing just below the height of the Golden Pioneer statue on the State Capitol. This occurred during the noon hour, when downtown streets and offices were heavily populated.

Geospatial analysis of FAA ADS-B data shows the jet passed within:

- 107 feet of the Oregon Employment Department (875 Union St)
- 99 feet of the Department of Human Services (500 Summer St)
- 159 feet of the Department of Revenue (955 Center St)

Video reconstruction (6' 45"): <https://flightmonitor.org/cases/20240424/ig/A41151.mp4>

Noise measurement: https://flightmonitor.org/cases/20240424/20240424_decibels.html

Tower recording: https://flightmonitor.org/cases/20240424/ig/atc_radio_20240424_1230.html

Interactive map: https://flightmonitor.org/cases/20240424/A41151_April_24_2024_Flight_Path.html

Runway Approach Comparison:

https://flightmonitor.org/cases/20240424/20250113_runway13_approach_comparisons.html

3D Flight Paths:

https://flightmonitor.org/cases/20240424/20240424_ClassD_A41151_Entry.html#14.34/44.98228/-123.05771/-151.8/35

Concerns:

1. The flight entered restricted airspace without proper clearance.
2. Air traffic control simultaneously authorized a Cessna takeoff, apparently unaware of the Learjet's incursion.
3. To date, no FAA incident report is known to have been filed. FOIA requests for flight plan and ATC recordings were denied.

Request of Commission:

- Review this incident formally and request clarification from the FAA.
- Consider whether additional local safeguards are warranted if Salem promotes increased jet traffic on Runway 13/31, which routes flights directly over downtown Salem, the State Capitol, and residential neighborhoods.

I stand ready to provide the Commission with my full analysis and supporting data.

Appendix: Technical Support Materials

This appendix contains supporting materials documenting the incident, including geospatial calculations, complaint history, and noise data.

A. Map

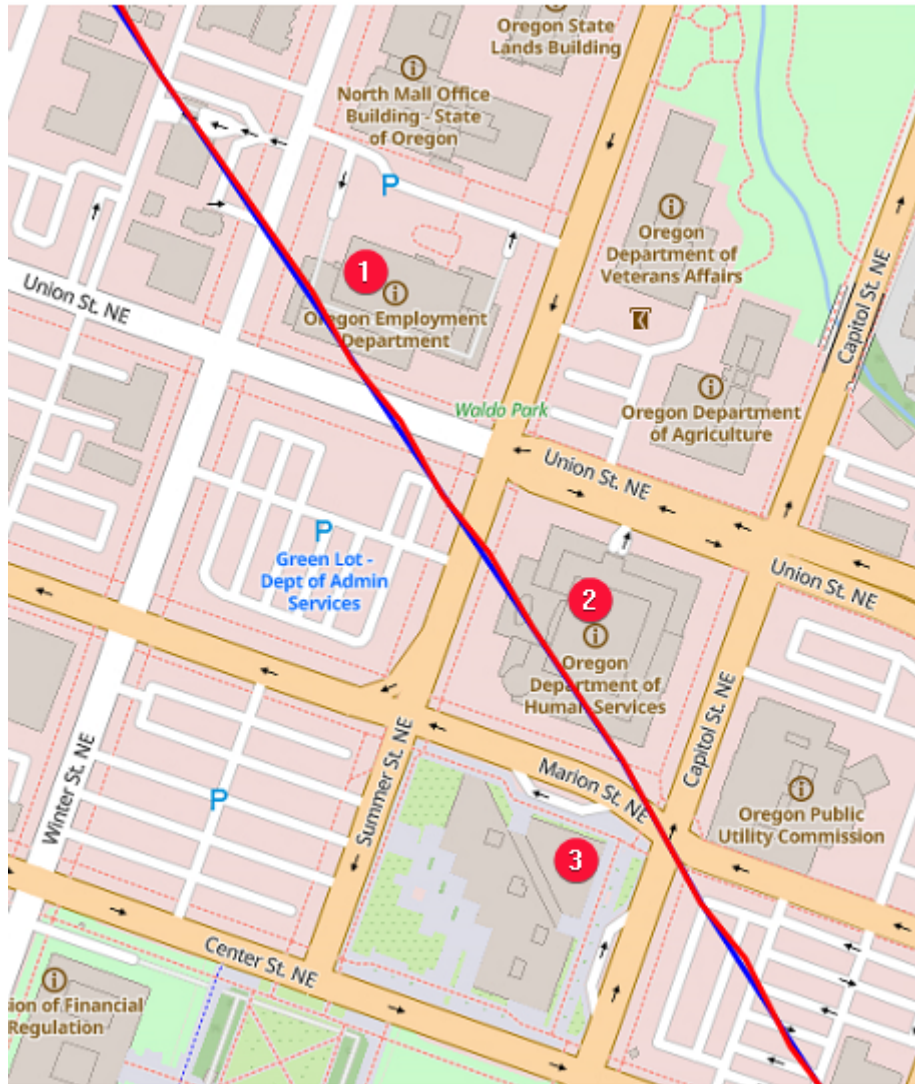


Figure 1: First Flyby Downtown Path Map

See also: https://flightmonitor.org/cases/20240424/A41151_April_24_2024_Flight_Path.html

B. SQL-Based Geospatial Calculations

Query

```
1 nenrad=#
2 WITH buildings AS (
3     -- Select buildings of interest and transform their geometry to SRID 26910
4
5     SELECT id, name, ST_Transform(geom, 26910) AS roof_26910
6     FROM poi
7     WHERE id IN (1059, 1077, 1078, 1080, 1081, 1082)
8     -- 1059 = Labor SW Corner Top Roof 1078 | OR Dept Human Services Rooftop
9     -- 1077 | Oregon Dept. of Revenue
10    -- 1078 | OR Dept Human Services Rooftop
11    -- 1080 | OR Energy Dept
12    -- 1081 | Heritage Grove Fed Credit Union
13    -- 1082 | Parke 325
14 ),
15 determine_point AS (
16     -- Compute the closest 3D point from Flight Path [fuselage] polyline (ID 1066) for each
building
17     SELECT DISTINCT ON (b.id)
18         b.id,
19         b.name,
20         ST_3DClosestPoint(
21             (SELECT ST_Transform(geom, 26910) FROM poi WHERE id = 1066),
22             b.roof_26910
23         ) AS new_26910
24     FROM buildings b
25 ),
26 determine_distance AS (
27     -- Compute the 3D distance between the new projected point and the building
28     SELECT
29         dp.id,
30         dp.name,
31         ST_3DDistance(dp.new_26910, b.roof_26910) AS distanceM
32     FROM determine_point dp
33     JOIN buildings b ON dp.id = b.id
34 )
35 -- Convert meters to feet and return final result
36 SELECT
37     ROUND(meter2feet(dd.distanceM)) AS "DistanceFT",
38     dd.id,
39     dd.name
40 FROM determine_distance dd
41 ORDER BY dd.id;
```

Results

```
42
43 DistanceFT | id | name
44 -----+-----+-----
45          107 | 1059 | Labor SW Corner Top Roof
46          159 | 1077 | Oregon Dept. of Revenue
47           99 | 1078 | OR Dept Human Services Rooftop
48          180 | 1080 | OR Energy Dept
49          150 | 1081 | Heritage Grove Fed Credit Union
50          221 | 1082 | Parke 325
51 (6 rows)
52
53 nenrad=#
```

C. FOIA & Complaint History

- Complaint filed with City of Salem (dismissed April 25, 2024).
- Complaint filed with Mayor and Council (dismissed April 26, 2024).
- FAA complaint filed; Portland Standards Office dismissed despite FAA ADS-B data.
- FOIA requests for flight plan and ATC recordings denied.

D. Noise Data

Decibel meter at residence registered 92 dB during first 'pop-up' pass.

https://flightmonitor.org/cases/20240424/20240424_decibels.html



Learjet flyby of April 24 of April 24, 2024

From Heidi Preuss Grew <hpgrew@gmail.com>

Date Sun 9/14/2025 8:36 PM

To Salem Airport <SalemAirport@cityofsalem.net>

Cc CityRecorder <CityRecorder@cityofsalem.net>; Paul Tigan <ptigan@cityofsalem.net>; Scott Grew <berliner1300@yahoo.com>; John L. Poole <jlpoole56@gmail.com>

Dear Airport Advisory Commission,

We wish to express equal concerns about noise and safety as outlined by John Poole in his email of 9/11/25, plus executive summary of the incident in findings and an appendix with supporting map, technical analysis,, documentation, and links to a 6' 45" video/audio evidence.

We ask the commission to place John Poole's request on the agenda for November 19, 2025.

Thank you very much.
Heidi and Scott Grew
1568 Chemeketa St. NE.
Salem, OR 97301



Outlook

Learjet flyby of April 24, 2024

From Joan Lloyd <jello879@gmail.com>

Date Tue 9/16/2025 11:05 AM

To Salem Airport <SalemAirport@cityofsalem.net>

Cc Paul Tigan <ptigan@cityofsalem.net>; CityRecorder <CityRecorder@cityofsalem.net>

Michael Morrow, Chair, Salem Airport Advisory Commission,

John Poole has shared with me his email of 9/11/25 and executive summary. I, too, ask you to place his requested submission (asking for a request to the FAA to explain the matter and further to consider the merit of supporting runway 13/31 instead of 16/24 (the north-south runway that parallels Interstate 5).

I was walking toward the Capitol when the Learjet roared overhead. It was very low eliciting the comment from the gentleman passing me from the other direction, "I could see the pilot's eyes." It brought back the memory of the plane crash in San Diego in 1978. It was near my house where my month old infant and I were, and to the school where my children were. The explosion was quite frightening!

https://en.wikipedia.org/wiki/Pacific_Southwest_Airlines_Flight_182

<https://sandiegohistory.org/journal/2018/july/memories-that-will-never-go-away-the-crash-of-flight-182-and-its-aftermath/>

Please take action on this matter.

Joan Lloyd
1615 Court St NE
Salem. OR 97301