City of Salem

Salem Historic Landmarks Commission (HLC)

Community Planning & Development Department
June 18, 2026
5:30 PM – 7:30 PM
Salem Police Department, Community Room
333 Division Street NE

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

PARTICIPANTS

Commission Members
Jessica Curteman, Juliana Inman, Cara Kaser, Robert Olguin, Kirsten Straus, Connie Strong, Charles Weathers, Drew Cornedi

Staff
Kimberli Fitzgerald, Historic Preservation Program Manager & City Archaeologist; Jacob Morris, Historic Preservation Planner; Lisa Anderson-Ogilvie, Deputy Community Development Director and Planning Administrator; Michelle Ambrosek, Recorder

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Calendar
   a. Approval of Minutes for , 2026
5. Public Hearings
   a. Continuation of HIS26-05 for 625 Church St SE

      Request: Class 3 Major Historic Design Review of a proposal to extend the existing front porch at 625 Church Street SE, a historic contributing property in the Gaiety Hill/Bush's Pasture Park Historic District in the RS (Single Family Residential) zone. (Marion County Assessor Map and Tax Lot Number: 073W27AC02400)

      Staff Report
6. Special Orders of Business
7. Information Reports
   a. Discussion Items
      i. Training- Archaeology (Jessica Curteman)
      ii. Workplan Assignments
      iii. Outreach
8. Historic Preservation Officer Report

Next Meeting: July 16, 2026, Salem Police Department, Community Room

This meeting is being conducted in person at the Police Community room. Interested persons may view the meeting online on YouTube by going to this link:
https://www.youtube.com/@cityofsalemplanningpublicm779/streams

Staff Reports and presentations for this meeting will be available at this link, see "Agendas and Meeting Minutes":
https://www.cityofsalem.net/government/boards-commissions/hearings-officer

To submit written comments for items not on the agenda please contact Michelle Ambrosek, Administrative Analyst, at mambrosek@cityofsalem.net or 503-540-2315.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

SALEM HISTORIC LANDMARKS COMMISSION
PUBLIC HEARING PROCEDURES

THE PROCESS FOR THE PUBLIC HEARING will begin with the staff presentation, followed by the applicant's case presentation (*limited to a total of 15 minutes*), neighborhood organization comments (*limited to a total of 10 minutes*), testimony of persons either in favor or opposition (*limited to 5 minutes each, discretionary*), and a rebuttal opportunity for the applicant (*limited to 5 minutes*), should opposition be raised. The public testimony portion will then be closed, and Commission deliberation follows.

THE APPLICANT HAS THE BURDEN OF PROOF to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant's testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request that the hearing be continued or that the record be left open for submission of additional evidence or testimony. The Commission may continue the hearing to another date and time or leave the record open to receive additional evidence or written testimony.

HISTORIC LANDMARKS COMMISSION DECISIONS are based on the criteria contained in the Salem Revised Code (SRC) Chapter 230. Applications may be approved, conditionally approved, or denied based on conformity with the applicable criteria. Conditions of approval, if any, shall be limited to project modifications required to enable the project to better meet the intent of the design guidelines or standards.

ALL ISSUES MUST BE RAISED AT THE HEARING. Failure to raise an issue, accompanied by statements or evidence sufficient to afford the parties an opportunity to respond to the issue, precludes an appeal to the Land Use Board of Appeals (LUBA) on that issue. A similar failure to raise constitutional issues relating to any proposed conditions of approval precludes an action for damages in Circuit Court.

Salem Revised Code (SRC) Chapter 230 and other informative documents may be accessed online at:
https://www.cityofsalem.net/business/land-use-zoning/historic-review-rules