



VOYA 457(b) Deferred Compensation Plan Final Check Deferral form

Use this form to request a one-time lump sum contribution of eligible cash out leave from your final pay check into your Voya 457 (b) Deferred Compensation account.
 All other deferral change requests must be made by logging in to your Voya account at www.voyaretirementplans.com, or by contacting Voya at 800-584-6001.

Employee Name:	Employee#:

Deferral Election

This deferral change form must be received by Human Resources at least five (5) business days prior to the date of the final pay check	Date of Final Check:
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PRE-TAX Deferral Election

I elect to defer \$ _____ or _____ % of my eligible cash out leave:

Vacation Leave
 Holiday Leave
 Comp Leave
 Sick Leave (IAFF only; 250 hours max)

Note: Pre-tax deferrals are subject to Social Security and Medicare taxes

POST-TAX (Roth) Deferral Election

I elect to defer \$ _____ or _____ % of my eligible cash out leave:

Vacation Leave
 Holiday Leave
 Comp Leave
 Sick Leave (IAFF only; 250 hours max)

Net check (Take home pay) Deferral Election

I elect to defer all accrual cash outs in excess of a net final paycheck equaling approximately \$ _____.

Vacation Leave
 Holiday Leave
 Comp Leave
 Sick Leave (IAFF only; 250 hours max)

ACKNOWLEDGEMENT

I understand that the annual normal and catch-up contribution maximums, as set by the Internal Revenue Service, apply to this request.

Employee Signature:	Date:

Employer Use Only

HR Representative: _____ Date: _____ Payday: _____ Date track: _____