

CITY OF SALEM
PARKS AND RECREATION ADVISORY BOARD (SPRAB)
AGENDA
August 13, 2020 – 5:30 to 7:00 p.m.

**BOARD MEMBERS, CITY STAFF &
UPCOMING MEETINGS**

BOARD MEMBERS

Dylan McDowell, Chair
Micki Varney, Vice Chair
Alan Alexander
Tony Caito
Diana Dickey
Woody Dukes
Dave Fridenmaker
Keith Norris
Paul Rice

CITY STAFF

Robert Chandler, Assistant Public
Works Director
Mark Becktel, Operations Division
Manager
Patricia Farrell, Parks and Natural
Resources Planning Manager
Jennifer Kellar, Parks and Recreation
Services Manager
Becky George, Recreation Supervisor
Milan Davis, City Urban Forester
Toni Whitler, Parks Planner & Board
Liaison

UPCOMING MEETINGS

- September 10, 2020, 5:30 p.m.
Two Hearings: Appeals for Tree
Removal Permit Approvals

LINKS

BOARD WEB PAGE:

<https://www.cityofsalem.net/Pages/parks-and-recreation-advisory-board.aspx>

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. MINUTES
5. BOARD ITEMS/PRESENTATIONS
6. INFORMATION REPORTS
 - a. Urban Forestry Report – Milan Davis
 - b. Parks Planning Update – Patricia Farrell
 - c. Parks Operations Update – Jennifer Kellar
 - d. Recreation Services Update – Becky George
7. NEXT MEETING
 - a. September 10, 2020
8. ADJOURN

- Golf Camp We held our first golf camp on Tuesday through McNary Golf Club. They alternated using the golf club and Willow Lake Golf Center and Driving Range for the eight participants ranging from age 8 to 16.
- Self Defense We also held our first self defense classes. These were held at Geer Park and Sumpter Park. Class size was limited to 10 participants and we met in each time slot.
- Ninja Camp This is the second year we offered this camp, but the first time we held it (we didn't get enough participants to hold the camp in 2019). This camp is taking place this week at Pringle Hall/Park with 20 participants.

3. Softball and Kickball Leagues/Tournaments

- Leagues Adult low pitch softball and kick ball leagues ongoing. There are player limits, spectators in the complex, phased game times, dugout extensions, player contact tracing and regular cleaning and sanitizing occurring. Beginning July 24, the State of Oregon/Oregon Health Authority required players to wear masks while in the complex and on the field. Softball and kickball leagues are expected to end by September 30. Have tournaments scheduled through second weekend in October.
- Tournaments Tournaments are held on the weekends either adult slow pitch or youth pitch, and are a combination of buy run and rentals (tournament run by an outside company). Tournaments began June 27 and have continued for six weeks through August weekend, August 9 was the first tournament that was canceled due to COVID-19. This adult slow pitch tournament cancellation was a result of a travel ban placed on teams from Washington State. In place of hosting the tournament, city recreation staff performed facility cleaning on Saturday. They also hung bars on the outfield fence to keep spectators viewing from outside the complex social distant. This weekend August 16, the "star" complex will host the first youth baseball tournament in five years. West Coast Premier Tournaments has the facility for Oregon teams only to participate.
- Facility Operation Changes for COVID-19 continue to be well received and include signage throughout park, hand sanitizer, dugouts, dugouts sanitized between games, restrooms wiped down consistently and fully cleaned every hour, limiting the number of people in restrooms, one way direction when entering/exiting facility, requiring teams to exit park as soon as game ends, and modifying game to allow time for cleaning and teams to exit/enter separately.

Responses to SPRAB Regarding Salem Awakenings at Riverfront Park – August 2020 SPRAB Meeting

- 1) **Encouraging drop-in use** – The term “drop in” in the original response email to SPRAB is implying that areas are available on a first-come-first-serve basis. This “encouragement” from City management to utilize this approach is predicated that the City currently does not have staffing levels to ensure compliance with the Governor and Oregon Health Authority guidelines for permitting events due to the adherence of needing to provide social distance monitors/sanitation cleaners on the extensive scale that Salem Awakenings was requesting to hold their event(s). The allowance of drop-in use provided an alternate option which allowed Salem Awakenings to hold their event, on the scale they were requesting, within adherence to the Governor’s and Oregon Health Authority guidelines.
- 2) **Stressing the importance of taking precautions** – There were several discussions regarding this topic between City of Salem staff and the Salem Awakenings group leading up to the initial issuing of the permit. The Coronavirus is why this request existed to begin with. When issuing the permit, it was noted on the permit that the group is expected to adhere to all precautions and regulations currently in place by the State of Oregon, Oregon Health Authority, and Marion County. Additionally, the group was required to submit a program plan as a part of their permit request
- 3) **City now directly encouraging a very large daily gathering** – Please note, while there is a chance this group could be large (up to 100) people, City staff has witnessed the opposite over the last few weeks. At most, they have been drawing up to 50 people and some of those stop in for a brief period and move on. In staff’s recent trips to the park it was indicated there are approximately 25-40 regular event attendees (including performers/speakers) that stay for the entirety of the program. It’s also important to point out, the crowd appears to gather in small pods with people of the same household sitting together.
- 4) **Amplified Sound** – Dylan states in his email he saw on their Facebook page they “are using amplified sound with keyboards and microphones, which was specifically prohibited in Becky’s email. This is a significant amount of noise every night for park users and does not appear to have the required permit from the City.” First, it’s important to note, sound codes are developed and managed by Community Development staff, specifically the Neighborhood Enhancement Division – where the Park Ranger works. Unfortunately, the ranger was not available recently to stop in at this event. Given this, alternate City of Salem staff borrowed a sound meter and went to the park to monitor sound levels. Sound readings on the A scale at 150 feet (71 dba) and 400 feet (35 dba) were noted. Based on the code interpretation and these dba levels, Salem Awakenings would not be above the limits of sound and would not need a sound permit. On site visits by staff indicated most of the groups use was speaking, although the City is aware they also have live music with keyboards and a mic – not powered by park provided electricity. Ultimately, when staff visited on site, it was indicated they could only vaguely hear the event at the playground and not all as once you moved north of the playground.
- 5) **Park Ranger** – The Park Ranger has been requested by staff to check-in on the group. Currently, the ranger is only scheduled to work until 4:30 pm each day. This group is an evening group and


doesn't arrive until between 5 and 5:30 pm. The Park Ranger is willing, and it could be recommend, that the Park Ranger modify his schedule intermittently to ensure guidelines are being met.


- 6) **Yoga** – It should be pointed out there was another group (yoga), similar to Salem Awakenings, that had a permit to use the Riverfront Park Amphitheater multiple times this summer. At the time we cancelled the Salem Awakenings group permit we also cancelled the yoga permit. Again, this was done as both groups had multiple use dates and our staffing levels were not able to support them. Since the cancellation of the permits both groups have dropped-in and used the park, on two occasions simultaneously, without issue.

Attached is the Parks and Open Space damage report. If you would like to be removed from this list or know if someone who should be added to the list, please let us know.



MEMO

TO: Jennifer Kellar, Parks and Recreation Services Manager 
Public Works Department

FROM: Marlene Cisneros-Villalovos, Staff Assistant 
Public Works Department

DATE: July 8th, 2020

SUBJECT: **Damage to City of Salem Parks and Open Space**

Damage to the City of Salem's parks and landscape maintenance areas caused by malicious mischief, theft, and reckless action is reported by the appropriate law enforcement agency, citizens and maintenance personnel. The following is a total of these incidents during June 2020. The dollar amount shown represents the estimated repair/replacement cost for the damage sustained.

A total of \$1,284.30 occurred from 2 incidents. In comparison, the total from June 2019 was \$298.43 from 2 incidents.

CC: Steve Powers, City Manager
Gerald F. Moore, Chief of Police
Chuck Bennett, City Mayor
Lt. Ben Bales, Commander, SPD
Irma Dowd, Neighborhood Services Specialist
Reed Godfrey, SFD, Battalion Chief
Tye Godfrey, Facilities Services Division Manager
Jennifer Hingston, SPD, Graffiti Abatement / Volunteer Unit
Marcus Pitts, Risk Manager
Lt. Treven Upkes, SPD, Community Response Section
Peter Fernandez, PE, Public Works Director
Robert D. Chandler, PhD, PE, Assistant Public Works Director
Mark Becktel, AICP, Operations Division Manager
Patricia Farrell, Parks and Natural Resources Planning Manager
Becky George, Recreation Supervisor
Toni Whitley, Planner

DAMAGE TO CITY OF SALEM PARKS AND OPEN SPACE
June-19

Date Occurred	Cost	Location / Neighborhood Association	Description
06/03/20	\$889.01	Cascades Gateway Park	Graffiti reported and removed
06/04/20	\$395.29	Cascades Gateway Park	Graffiti reported and removed
<u>2</u>	<u>\$1,284.30</u>		
Total Number of Incidents	Total Dollar Damage		

Attached is the Parks and Open Space damage report. If you would like to be removed from this list or know if someone who should be added to the list, please let us know.



MEMO

TO: Jennifer Kellar, Parks and Recreation Services Manager
Public Works Department

A handwritten signature in blue ink, appearing to be "JK", is written over the name Jennifer Kellar.

FROM: Marlene Cisneros-Villalovos, Staff Assistant
Public Works Department

DATE: August 10, 2020

SUBJECT: Damage to City of Salem Parks and Open Space

Damage to the City of Salem's parks and landscape maintenance areas caused by malicious mischief, theft, and reckless action is reported by the appropriate law enforcement agency, citizens and maintenance personnel. The following is a total of these incidents during July 2020. The dollar amount shown represents the estimated repair/replacement cost for the damage sustained.

A total of \$505.41 occurred from 1 incident. In comparison, the total from July 2019 was \$1,158.78 from 7 incidents.

CC: Steve Powers, City Manager
Gerald F. Moore, Chief of Police
Chuck Bennett, City Mayor
Lt. Ben Bales, Commander, SPD
Irma Dowd, Neighborhood Services Specialist
Reed Godfrey, SFD, Battalion Chief
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DAMAGE TO CITY OF SALEM PARKS AND OPEN SPACE
July-19

Date Occurred	Cost	Location / Neighborhood Association	Description
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07/20/20	\$505.41	Wallce Marine Park	Graffiti reported and removed.
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<u>7</u>	<u>\$505.41</u>
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Total **Total**
Number of **Dollar**
Incidents **Damage**
