



**SALEM PLANNING COMMISSION
COMMUNITY DEVELOPMENT DEPARTMENT**

Si necesita ayuda para comprender esta información, por favor llame 503-588-6173.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-588-6173 (TTD/TTY 503-588-6439) at least two business days in advance.

SALEM PLANNING COMMISSION

Commission Members

- Rich Fry, President
- Stephen Elzinga
- Chane Griggs, Vice President
- Ian Levin
- Brian McKinley
- Joshlene Pollock
- Brandon Smith
- Drew Wright

City Staff

- Lisa Anderson-Ogilvie, AICP, Deputy Director and Planning Administrator
- Natasha Zimmerman, Deputy City Attorney
- Angela Houck, Staff Assistant

Next Meeting: February 27, 2018
<http://www.cityofsalem.net/Pages/salem-planning-commission.aspx>

*****Declare potential or actual conflicts of interest prior to each item on the agenda.***

It is the City of Salem’s policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

MEETING AGENDA

Tuesday, February 6, 2018
5:30 PM – 7:30 PM
City Hall, Council Chambers
555 Liberty St SE, Room 240

1. CALL TO ORDER
2. COMMUNICATIONS FROM THE COUNCIL, BOARDS, COMMISSIONS, AND AGENCIES
3. FIRST OPPORTUNITY FOR APPEARANCE OF INTERESTED CITIZENS: This time is available for interested citizens to comment on specific agenda items other than public hearings, deliberations and the merits of land use issues that are reviewable by the Planning Commission at public hearings. Each person’s comments will be limited to three minutes.
4. CONSENT CALENDAR (includes approval of minutes, adoption of routine items requiring Commission action)
 - 4.1 Approval of Minutes:

January 9, 2018 Minutes (Commissioner Smith)
Recommended Action: Approve
 - 4.2 Consent Calendar

None
5. ADDITIONAL AGENDA ITEMS
 - 5.1 Winter Maple Bikeway Plan Presentation (Anthony Gamallo; AGamallo@cityofsalem.net)
 - a) Public Testimony

6. PUBLIC HEARINGS: Hearings begin no earlier than 5:30 p.m. unless otherwise noted. The statement of criteria will be read at the beginning of the hearings.

None

7. SECOND OPPORTUNITY FOR APPEARANCE OF INTERESTED CITIZENS: (Other than agenda items.)

8. PLANNING ADMINISTRATOR’S REPORT

9. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER

SALEM PLANNING COMMISSION
FUTURE AGENDA ITEMS

NOTE: *This schedule is tentative and subject to change.*

February 27

- Comprehensive Plan Change / Zone Change Case No. CPC-ZC18-01 for property located at 1338 – 1340 Wallace Road NW Ward 1 – West Salem Neighborhood Association (WSNA) (Pamela Cole; PCole@cityofsalem.net)
Comprehensive plan change to "Multi-Family Residential" and zone change to RM2 (Multiple Family Residential) concurrent with a proposed annexation of property at 1338 and 1340 Wallace Road NW.

Comprehensive Plan Change from "Developing Residential" to "Multi-Family Residential" and Zone Change from Polk County SR (Suburban Residential) to City of Salem RM2 (Multiple Family Residential 2) concurrent with a petitioner-initiated, voter-exempt annexation of territory approximately 0.85 acres in size, including 0.8 acres of private property and 0.05 acres of Wallace Road NW right-of-way, located at 1338 and 1340 Wallace Road NW (Polk County Assessor Map and Tax Lot Numbers 073W22B000400, 073W22B000403, and 073W22B000404), and withdrawal from the Salem Suburban Rural Fire Protection District.

March 6

- None

SALEM PLANNING COMMISSION

PUBLIC HEARING PROCEDURES

THE PROCESS FOR THE PUBLIC HEARING will begin with the staff presentation, followed by the applicant’s case presentation (*limited to a total of 15 minutes*), neighborhood organization comments (*limited to a total of 10 minutes*), testimony of persons either in favor or opposition (*limited to 5 minutes each, discretionary*), and a rebuttal opportunity for the applicant (*limited to 5 minutes*), should opposition be raised. If attendance should warrant, the Chair may direct that a warning light on the podium be illuminated when there is one minute remaining in the allotted time. The public testimony portion will then be closed and Commission deliberation follows.

THE APPLICANT HAS THE BURDEN OF PROOF to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant’s testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request that the hearing be continued or that the record be left open for submission of additional evidence or testimony. The Commission

may continue the hearing to another date and time, or leave the record open to receive additional evidence or written testimony.

PLANNING COMMISSION DECISIONS are based on the criteria contained in the Salem Revised Code. Applicable criteria for each case, referenced in the public hearing notice and staff report, can be found in the Salem Revised Code. Applications may be approved, conditionally approved, or denied on the basis of conformity with the applicable criteria. Conditions of approval may be placed on an approval to ensure the proposal complies with all applicable portions of the Salem Revised Code.

ALL ISSUES MUST BE RAISED AT THE HEARING. Failure to raise an issue, accompanied by statements or evidence sufficient to afford the parties an opportunity to respond to the issue, precludes an appeal to the Land Use Board of Appeals (LUBA) on that issue. A similar failure to raise constitutional issues relating to any proposed conditions of approval precludes an action for damages in Circuit Court.

Salem Revised Code (SRC) and other informative documents may be accessed online at <http://www.cityofsalem.net/Departments/Legal/Pages/SalemRevisedCodes.aspx>.

Planning Commission agendas and reports online can be found at <http://www.cityofsalem.net/Departments/CommunityDevelopment/Planning/PlanningCommission/Pages/default.aspx>.