



**SALEM PLANNING COMMISSION  
COMMUNITY DEVELOPMENT DEPARTMENT**

Si necesita ayuda para comprender esta información, por favor llame 503-588-6173.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-588-6173 (TTD/TTY 503-588-6439) at least two business days in advance.

**SALEM PLANNING COMMISSION**

Commission Members

- Chane Griggs, President
- Lisa Heller
- Casey Kopcho
- Ian Levin
- Brian McKinley, Vice President
- Joshlene Pollock
- Ashley Schweickart
- Michael Slater

City Staff

- Lisa Anderson-Ogilvie, AICP, Deputy Director and Planning Administrator
- Natasha Zimmerman, Deputy City Attorney
- Kirsten Straus, Staff Assistant

**Next Meeting:** July 7, 2020

<http://www.cityofsalem.net/Pages/salem-planning-commission.aspx>

***\*\*Declare potential or actual conflicts of interest prior to each item on the agenda.***

It is the City of Salem’s policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

**MEETING AGENDA**

Tuesday, June 16, 2020  
 5:30 PM – 7:30 PM  
 City Hall, Council Chambers  
 555 Liberty St SE, Room 240

The June 16, 2020 meeting of the Salem Planning Commission is cancelled. The next Salem Planning Commission meeting will be held July 7, 2020.

**SALEM PLANNING COMMISSION  
FUTURE AGENDA ITEMS**

**NOTE:** *This schedule is tentative and subject to change.*

July 7, 2020

- Appeal of Partition Case PAR20-02 for 3121 Blossom Dr NE; Summary: Appeal of the Planning Administrator’s approval of a tentative partition to divide approximately 5.94 acres into three parcels. (Brandon Pike, [bpike@cityofsalem.net](mailto:bpike@cityofsalem.net))
- Design Review / Conditional Use / Site Plan Review / Driveway Approach Permit Case DR-CU-SPR-DAP20-02 for 5611 Woodside Dr SE (Brandon Pike, [bpike@cityofsalem.net](mailto:bpike@cityofsalem.net)).

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**SALEM PLANNING COMMISSION  
PUBLIC HEARING PROCEDURES**

THE PROCESS FOR THE PUBLIC HEARING will begin with the staff presentation, followed by the applicant’s case presentation (*limited to a total of 15 minutes*), neighborhood organization comments (*limited to a total of 10 minutes*), testimony of persons either in favor or opposition (*limited to 5 minutes each, discretionary*), and a rebuttal opportunity for the applicant (*limited to 5 minutes*), should opposition be raised. If attendance should warrant, the Chair may direct that a warning light on the podium be illuminated when there is one minute remaining in the allotted time. The public testimony portion will then be closed and Commission deliberation follows.

THE APPLICANT HAS THE BURDEN OF PROOF to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant’s testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request that the hearing be continued or that the record be left open for submission of additional evidence or testimony. The Commission may continue the hearing to another date and time, or leave the record open to receive additional evidence or written testimony.

PLANNING COMMISSION DECISIONS are based on the criteria contained in the Salem Revised Code. Applicable criteria for each case, referenced in the public hearing notice and staff report, can be found in the Salem Revised Code. Applications may be approved, conditionally approved, or denied on the basis of conformity with the applicable criteria. Conditions of approval may be placed on an approval to ensure the proposal complies with all applicable portions of the Salem Revised Code.

ALL ISSUES MUST BE RAISED AT THE HEARING. Failure to raise an issue, accompanied by statements or evidence sufficient to afford the parties an opportunity to respond to the issue, precludes an appeal to the Land Use Board of Appeals (LUBA) on that issue. A similar failure to raise constitutional issues relating to any proposed conditions of approval precludes an action for damages in Circuit Court.

Salem Revised Code (SRC) and other informative documents may be accessed online at:

<http://www.cityofsalem.net/Departments/Legal/Pages/SalemRevisedCodes.aspx>.

Planning Commission agendas and reports online can be found at: <https://www.cityofsalem.net/Pages/salem-planning-commission.aspx>.