



## SALEM PLANNING COMMISSION COMMUNITY DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6173.

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-588-6173 (TTD/TTY 503-588-6439) at least two business days in advance.

### SALEM PLANNING COMMISSION

#### Commission Members

Dan Augustyn  
Chane Griggs, President  
Lisa Heller  
Casey Kopcho  
Ian Levin  
Brian McKinley, Vice President  
Joshlene Pollock  
Ashley Schweickart  
Michael Slater

#### City Staff

Lisa Anderson-Ogilvie, AICP, Deputy Director and Planning Administrator  
Natasha Zimmerman, Deputy City Attorney  
Bryce Bishop, Planner II  
Kirsten Straus, Planner I  
Shelby Guizar, Admin Analyst  
Zachery Cardoso, Admin Analyst

**Next Meeting:** August 18, 2020

<http://www.cityofsalem.net/Pages/salem-planning-commission.aspx>

***\*\*Declare potential or actual conflicts of interest prior to each item on the agenda.***

It is the City of Salem’s policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

### DIGITAL MEETING AGENDA

Tuesday, August 4, 2020

5:30 PM – 7:30 PM

ONLINE

This regular meeting of the Salem Planning Commission will take place online. If you are interested in attending, you can digitally attend the meeting using any computer, tablet, or smart phone. You can also call in to the meeting using any phone with the information provided below.

Staff Reports and presentations for this meeting will be available at this link, see “Agendas and Meeting Minutes”:

<https://www.cityofsalem.net/Pages/salem-planning-commission.aspx>

### DIGITAL MEETING INFORMATION

To view and/or listen to this hearing Live on YouTube, please visit the link below;

<http://bit.ly/planningpublicmeetings>

To submit written comments for items not on the agenda please contact Shelby Guizar, Administrative Analyst I, at [sguizar@cityofsalem.net](mailto:sguizar@cityofsalem.net) or 503-540-2315.

To submit comments regarding agenda items, please contact the case manager listed next to the case being presented.

*The City of Salem and the Salem Planning Commission thanks you for your support in slowing the spread of COVID-19 by viewing this public meeting digitally.*

**MEETING AGENDA**  
**SALEM PLANNING COMMISSION**

Tuesday, August 4, 2020

5:30 PM – 7:30 PM

ONLINE

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1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT: This time is available for interested citizens to comment on specific agenda items other than public hearings, deliberations and the merits of land use issues that are reviewable by the Planning Commission at public hearings. Each person’s comments will be limited to three minutes.
4. CONSENT CALENDAR (includes approval of minutes, adoption of routine items requiring Commission action)
  - 4.1 Approval of Minutes: July 21, 2020 Minutes (Kopcho)  
**Recommended Action:** Approve
  - 4.2 Resolutions: None
  - 4.3 Action Items: None
5. PUBLIC HEARINGS (hearings begin no earlier than 5:30 p.m. unless otherwise noted. The statement of criteria will be read at the beginning of the hearings):
  - 5.1 Minor Comprehensive Plan Map Amendment, Minor Neighborhood Plan Map Amendment, and Quasi-Judicial Zone Change for 2400 Block of Commercial Street NE & Liberty Street NE; Ward 5 – Highland Neighborhood Association; Bryce Bishop, [bbishop@cityofsalem.net](mailto:bbishop@cityofsalem.net)  
  
SUMMARY: A Minor Comprehensive Plan Map Amendment, Neighborhood Plan Map Amendment, and Zone Change from CG (General Commercial) and RM-II (Multiple Family Residential) to PS (Public Service).  
  
REQUEST: A consolidated Minor Comprehensive Plan Map Amendment from “Commercial” and “Multiple Family Residential” to “Community Service Government,” Minor Neighborhood Plan Map Amendment to “Community Service Government,” and Zone Change from CG (General Commercial) and RM-II (Multiple Family Residential) to PS (Public Service) for properties totaling approximately 1.89 acres in size and located in the 2400 Block of Commercial Street NE and Liberty Street NE (Marion County Assessor Map and Tax Lot Numbers: 073W15AD05600, 5700, 5800, 5900, 6000, 6100, 6200, 6300, & 6400).  
  
**Recommended Action:** Adopt Report
6. SPECIAL ORDERS OF BUSINESS: None
7. INFORMATION REPORTS: None

8. PUBLIC COMMENT (other than agenda items)
9. PLANNING ADMINISTRATOR'S REPORT
10. COMMISSIONER COMMENTS FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

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**SALEM PLANNING COMMISSION  
FUTURE AGENDA ITEMS**

*NOTE: This schedule is tentative and subject to change.*

August 18, 2020

- **Deliberations Only:** Comprehensive Plan Change, Neighborhood Plan Change, Zone Change for 2400 Block of Commercial Street NE and Liberty Street NE (Bryce Bishop, [bbishop@cityofsalem.net](mailto:bbishop@cityofsalem.net)); Summary: A Minor Comprehensive Plan Map Amendment, Neighborhood Plan Map Amendment, and Zone Change from CG (General Commercial) and RM-II (Multiple Family Residential) to PS (Public Service).

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**SALEM PLANNING COMMISSION  
PUBLIC HEARING PROCEDURES**

THE HEARING WILL BE CONDUCTED with the staff presentation first, followed by the applicant's case, and questions from the Commissioners. Due to the Covid-19 pandemic, testimony from neighborhood organizations, persons in favor or opposition, and rebuttal by the applicant will be limited to written testimony. The record will be held open to allow for additional written testimony. Please direct any additional comments to the Case Manager.

THE APPLICANT HAS THE BURDEN OF PROOF to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant's testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request that the hearing be continued or that the record be left open for submission of additional evidence or testimony. The Commission may continue the hearing to another date and time, or leave the record open to receive additional evidence or written testimony.

PLANNING COMMISSION DECISIONS are based on the criteria contained in the Salem Revised Code. Applicable criteria for each case, referenced in the public hearing notice and staff report, can be found in the Salem Revised Code. Applications may be approved, conditionally approved, or denied on the basis of conformity with the applicable criteria. Conditions of approval may be placed on an approval to ensure the proposal complies with all applicable portions of the Salem Revised Code.

ALL ISSUES MUST BE RAISED AT THE HEARING. Failure to raise an issue, accompanied by statements or evidence sufficient to afford the parties an opportunity to respond to the issue, precludes an appeal to the Land Use Board of Appeals (LUBA) on that issue. A similar failure to raise constitutional issues relating to any proposed conditions of approval precludes an action for damages in Circuit Court.

Salem Revised Code (SRC) and other informative documents may be accessed online at:

<http://www.cityofsalem.net/Departments/Legal/Pages/SalemRevisedCodes.aspx>.

Planning Commission agendas and reports online can be found at: <https://www.cityofsalem.net/Pages/salem-planning-commission.aspx>.