



Salem Public Library Advisory Board

Salem Public Library

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Salem Public Library Advisory Board

Board Members

Francine Boullosa
Gretchen Coppedge
Katherine Daniels
Bill Distad
Sarah Bishop
Denise Duren
Lois Stark
Callen Sterling

City Staff

Sarah Strahl, City Librarian
Clarissa Maciel-Garibay, Staff Assistant

Next Meeting: Wed., Feb. 10, 2021

www.cityofsalem.net

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Meeting Agenda

Wednesday, January 13th, 2021

5:30 p.m. – 7:00 p.m. Virtual Meeting

The meeting will be available on

<https://www.youtube.com/channel/UCuw7eUMqW0fgwHhj8h1>

[ECIQ](#)

1. Call to Order
2. Approval of Minutes
 - Wednesday, November 18th, 2020
3. Public Comment
(Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.)
4. Information Items
 - Teen Advisory Board (TAB) update
 - Chair's report
 - City Librarian's report
 - Friends of SPL report
 - SPL Foundation report
5. Discussion Items
 - Public Art Update (Francine)
 - Literacy to go Donation (Lois)
 - Library Renovation subcommittee parking vote (Lois)
 - New LAB member update (Lois)
 - Strategic plan consultant (Callen)
6. Action Items
 -
7. Miscellaneous Board Items
 -
8. Adjournment

Staff News

Recruitments

The Deputy City Librarian recruitment opened on 12/21 and will be open for four weeks. The Library will soon advertise to fill three full-time staff vacancies: one Senior Library Assistant position and two Library Assistant positions. The Senior Library Assistant position in Youth Services has a projected hire date in March. The two Library Assistant positions will likely be posted in February with projected hire dates later in the Spring. One of these vacancies is due to the retirement of tech services staffer Laura McMahon after over 30 years of service to Salem Public Library. It was odd and difficult to not be able to wish Laura well in person, but we did our best to give her our deepest congrats virtually.

Library Spaces

Seismic Updates

Walls are up and being painted in the Main Library now. Shelving fabrication has started as well. We're starting to get into furniture details and sit-testing soon with the Progressive Design Build Team. There was a bit of a mishap with the heavy rains that impacted the auditorium. It is already being addressed by Howard S. Wright. The art committee meets with Amanda Wojick, the artist for the public art, on Monday January 11th to be updated on her progress. The information from that update can be shared with the broader LAB group in February.

It is hard to believe that it is already time to plan for moving back to the Main Library. We have no exact date details yet, but will be happy to share once those become available.

The staff and LAB parking recommendations will be submitted to [City Council](#) for consideration soon. The most likely date right now is January 25th. I will let LAB members know if that changes.

Collections

Best Books of 2020

Keep an eye out for the release of the Salem Public Library Best Books of 2020 list. This list is generated by staff every year and is a wealth of interesting reads.

eBooks

Demand for eBooks and eAudiobooks remains high and purchasing this format has been increased for the winter months due to the Extreme Risk categories for Marion and Polk Counties as well as a slow winter print publishing season.

Replacements

Ordering has also begun for replacing items that were water damaged while in storage in September 2020. These items will be delivered directly to the renovated Main Library during the relocation back to the building.

Events

Salem Reads and Virtual Events

Virtual events for December included:

- Teen Game Night: Among Us! with 26 teens playing together online. Teen Advisory Board members acted as room hosts to make everything run smoothly!
- Bucket of Words: Teen Writing Group met and wrote together. This teen-driven group is starting on its 6th year and continues to attract enthusiastic writers. It has been interesting to learn how to write together in a virtual environment.
- The new Books Please! Teen Book Discussion Group wrapped up its three-part focus on Adventurous Fantasy books and is now planning a three-part focus on Dystopian Futures.
- Exploring Together: A Focus on Homelessness, Part 3. Exploring Together will continue in January with the first in a three-part focus on the LGBTQIA+ Community. Topics will include Yesterday & Today (January); Understanding LGBTQIA+ (February); and Effective Allyship (March).
- Live Reader's Advisory, with an invitation to tell us how you want your next book to make you feel, was very fun (for staff) and successful (for patrons).
- Animal Crossing: Live Visit to Salem PL Island attracted many happy visitors. We will do this again on January 19.
- **Nathalia Nathalia Bilingual Family online concert** - Nathalia inspired participation from all the 21 young participants who whole-heartedly moved their bodies to the interactive songs and prompts. An especially fun tidbit was when Nathalia asked the kids to share in the chat what they want to be when they grow up. During the "When I Grow Up" song, Nathalia called out each of their names with their responses. Answers included: Black Panther, Engineer, Doctor of babies, walrus, fireman, "tall", Lego builder, and superhero! Feedback from one parent: "Thank you very much for the dance class... My son Arya totally enjoyed the class today and he was excited to be a part of it. Thank you so much for the effort to bring up this class 🙏"
- **Holiday Magic with Jeff Evans** - The online Zoom format enabled the library to host Washington-based magician Jeff Evans for a very a-mazing magic show sprinkled with lots of humor and interactive participation. 47 families signed on with individual participation totalling approximately 163 participants. There were many wide eyes, along with oohs and aahs!
- The **December Live Storytime** featured wintery stories, and attracted 12 participants.

The Winter Reading Challenge during January has 300 people signed up. Prizes will be gift certificates to the Friends of Salem Public Library Bookstore, The Book Bin, and Reader's Guide Bookstore. Prizes are sponsored by the Friends of Salem Public Library.

Salem Reads activities have begun with a successful Book Giveaway event in front of the Friends of Salem Public Library Bookstore. People who attended the Book Giveaway each received a gift bag with a copy of "Walking with Peety," a Salem Reads schedule, a bundle of community information, a small bag of dog treat, and a fantastic LivBar protein bar, donated by the company which operates right here in downtown Salem. We had 300 English and 30 Spanish language giveaway bags. Books packets were also distributed to senior living facilities and through area Little Free Libraries.

Salem Reads will take place from February 1-28. There will be 10 virtual events, an art show, a pet photo contest, and an online "Salem Reads: At Home and On the Go" challenge through Beanstack.

General Library News

Grant News

Marion Cultural Development Corporation (MCDC) awarded a grant in the amount of \$1,275 Salem Public Library teen and upper elementary virtual arts workshops during 2021. Sonja has used grants from MCDC for in person arts workshops. This year's virtual workshops will include:

1. Comic book writing workshops (one for 4th/5th graders and one for teens) by Jonathan Hill, comic book artist..
2. Playwriting workshop for teens by David Berkson, 6th grade teacher and playwright.
3. Songwriting workshops (one for 4th/5th graders and one for teens) by Mo Phillips.
4. Painting technique workshop for teens with supplies from The Art Department.

Strategic Planning

The Request For Proposals (RFP) for a Strategic Planning Consultant resulted in ten proposals. The process to select the final consultant is ongoing. We're currently creating a website to inform the community about the process and how they can be involved. The Library Strategic Plan process is only one of several different outreach, assessment, or planning processes going on throughout the City of Salem now. LAB has already been involved in the Our Salem Comprehensive Plan process. There are also efforts on Climate Action, Policing, and Woodmansee and Geer Park Master Plans. Finally there is the City's Strategic Plan update. City Council will be receiving a draft of the updated City plan to review and discuss at a [work session on January 19th](#).

Curbside UltraLite

The Library has spent a lot of time assessing risks and figuring out what we can change for Curbside services while Marion and Polk counties are in the Extreme Risk category to ensure the safety of both staff and patrons. The result is what we have termed Curbside UltraLite. Hours and appointments are reduced to allow for less staff who can be further apart. Fewer appointments per time slot will also reduce the possibility of patron to patron or patron to staff contact. The new hours will be Tuesday, Thursdays, and Saturdays from 10am-1pm. These hours are based on the statistically most popular times for curbside pickup. We've also created a roadmap to guide an increase of services as [Marion and Polk counties are moved to different risk categories](#).

For reference, here are the Oregon Risk Category Tables:

Disease Activity	Lower Risk	Moderate Risk	High Risk	Extreme Risk
Rate of COVID-19 cases per 100,000 over 14 days (counties with 30,000 or more people)	<50.0	50.0 to <100.0	100.0 to < 200.0	≥200.0
-or-				
Number of COVID-19 cases over 14 days (counties with less than 30,000 people)	<30	30 to <45	45 to <60	≥60
-and-				
Percentage test positivity over previous 14 days	<5.0%	5.0% to <8.0%	8.0% to <10.0%	≥10.0%



Activities	Lower Risk	Moderate Risk	High Risk	Extreme Risk
Social and At-Home Gathering Size — Indoor	Max 10, recommended limit 4 households	Max 8, recommended limit 2 households	Max 6, recommended limit 2 households	Max 6, recommended limit 2 households
Social and At-Home Gathering Size — Outdoor	Max 12	Max 10	Max 8	Max 6, recommended limit 2 households
Eating and Drinking Establishments	Indoor Dining available at 50% capacity, 12:00a Close, Outdoor Dining 300 cap, max 8 per table.	Indoor Dining available at 50% capacity or a max 100 (whichever is smaller), max 6 per table. 11:00p Close, Outdoor Dining 150 cap, max 8 per table	Indoor dining available, not to exceed 25% capacity, max 50 capacity, 11:00p Close Outdoor Dining Available, max capacity 75, max 6 per table, limit 2 households	Takeout highly recommended. Outdoor dining, max 50 capacity, 11:00p Close, max 6 per table, limit 2 households
Indoor Recreation and Fitness Establishments (includes gyms, fitness organizations, indoor recreational sports, indoor pools, indoor K-12 sports, indoor collegiate sports, indoor personal training, indoor dance)	Max 50% capacity	Max 50% capacity or 100 total (whichever is smaller)	Max 25% capacity or 50 total (whichever is smaller)	Prohibited
Indoor Entertainment Establishments (includes aquariums, indoor theaters, indoor arenas, indoor concert halls, indoor gardens, indoor museums, indoor entertainment activities of any kind, indoor event spaces)	Max 50% capacity	Max 50% capacity or 100 total (whichever is smaller)	Max 25% capacity or 50 total (whichever is smaller)	Prohibited
Retail Stores (includes Farmers' Markets, Grocery Stores, Convenience Stores and Pharmacies)	Max 75% of capacity, encourage curbside pick-up	Max 75% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up
Indoor and Outdoor Shopping Centers/Malls	Max 75% of capacity, encourage curbside pick-up	Max 75% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up	Max 50% of capacity, encourage curbside pick-up
Faith Institutions, Funeral Homes, Mortuaries, Cemeteries	Indoor max 75% capacity 300 outdoor	Indoor max 50% capacity or 150 total (whichever is smaller), 250 outdoor	Indoor max 25% capacity or 150 total (whichever is smaller), 200 outdoor	Indoor max 25% capacity or 100 total (whichever is smaller), 150 outdoor
Offices	Limited office work available	Recommend remote work if able	Recommend remote work if able	Require remote work if able, close offices to the public
Outdoor Recreation and Fitness Establishments (includes outdoor gyms, outdoor fitness organizations, outdoor recreational sports, outdoor pools, outdoor parks and hiking trails, outdoor campsites, outdoor K-12 sports, outdoor collegiate sports, outdoor personal training, outdoor dance)	Max 300	Max 150	Max 75	Max 50
Outdoor Entertainment Establishments (includes Zoos, outdoor gardens, outdoor aquariums, outdoor theaters, outdoor stadiums, outdoor event spaces, outdoor arenas, outdoor concert halls, outdoor entertainment activities of any kind)	Max 300	Max 150	Max 75	Max 50
Personal Services	Allowed	Allowed	Allowed	Allowed
Long-Term Care	Visitation allowed	Visitation allowed	Visitation allowed	Outside visitation only

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