



# URBAN RENEWAL AGENCY URBAN DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

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## WEST SALEM REDEVELOPMENT ADVISORY BOARD

### Board Members

- Jeff Miller - Chair
- Mark May – Vice Chair
- Nicholas Bondaug-Winn
- Brandon Fahlman
- Kathy Goss
- John Hannam
- Dwayne Hilty
- Tim Klarr
- Mike Pennington
- Samantha Ross
- Open - Business/Property Owner in WSURA*

### City Staff

- Tory Banford, Project Manager
- Annie Gorski, Economic Dev. Manager
- Therese Van Vleet, Staff Assistant

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades

***Remember to declare potential or actual conflicts of interest prior to each item on the agenda.***

## MEETING AGENDA

Wednesday September 4, 2019 - 7:30 a.m.  
City of Salem Urban Development Department  
350 Commercial St NE

1. OPENING EXERCISES  
Call to Order, Roll Call, Introductions, and Announcements
2. APPROVAL OF ADDITIONS AND DELETIONS TO AGENDA
  - a. September 4, 2019
3. APPROVAL OF MINUTES
  - a. [August 7, 2019](#) (mp3)
4. PUBLIC COMMENT  
Appearance of persons wishing to address the advisory board on any matter other than those which appear on this agenda.
5. ACTION ITEMS
  - a. None
6. DISCUSSION/INFORMATION REPORTS
  - a. Opportunity Fund small project options (Banford/All – 30 min)
  - b. Edgewater Partnership, West Salem Business Association, and West Salem Neighborhood Association updates (Hilty/Ross/All – 5 min)
  - c. September meeting topics (All – 5 min)
7. ADJOURN

**Next Meeting: October 2, 2019**



**ACTION AGENDA/MINUTES  
WEST SALEM REDEVELOPMENT  
ADVISORY BOARD**



Wednesday August 7, 2019 – 7:30 a.m.  
Urban Development Office  
350 Commercial NE

<http://media.cityofsalem.net/meetings/audio/west-salem-redevelopment-advisory-board-audio-2019-08-07.mp3>

1. **OPENING EXERCISES 7:36 a.m.** 00:00:10  
**ROLL CALL:** Jeff Miller-Chair, Brandon Fahlman, Kathy Goss, John Hannam, Dwayne Hilty, Mark May-Vice-Chair (arrived 740), Samantha Ross  
**MEMBERS ABSENT:** Nicholas Bondaug-Winn, Tim Klarr, Mike Pennington  
**STAFF:** Tory Banford, Therese Van Vleet  
**GUEST:** Rod Johnson, NWHS
  
2. **APPROVAL OF AGENDA** 00:01:30  
**Motion:** Move to approve the agenda for August 7, 2019, as amended exchange action items "a" and "b".  
**Motion by:** Board Member Hilty  
**Seconded by:** Board Member Goss  
**Action:** Agenda for August 7, 2019, approved as amended.  
**Vote: Aye:** Unanimous **MOTION CARRIES**
  
3. **APPROVAL OF MINUTES** 00:03:30  
**Motion:** Move to approve the minutes for June 5, 2019, as presented.  
**Motion by:** Board Member Goss  
**Seconded by:** Board Member Miller  
**Action:** Approved the June 5, 2019, minutes as presented.  
**Vote: Aye:** Unanimous **MOTION CARRIES**  
**Comments:** Miller, Banford
  
4. **APPEARANCE OF INTERESTED CITIZENS–PUBLIC COMMENT** 00:06:18  
**Guest:** Rod Johnson **Topic:** West Salem Human Resources Clinic  
**Discussion:** Rod, Miller, Ross, Hilty, Fahlman
  
5. **ACTION ITEMS**
  - Amend the West Salem Redevelopment Grant Program Guidelines** to 00:23:51  
1) include exception criteria based on investment and public benefit, 2) remove burdensome grant disbursement options, and 3) change grant application eligibility from 5 years to 3 years  
**Presented by:** Banford  
**Comments:** Banford, Fahlman, Miller, Ross, Hilty, May  
**Motion:** Move to amend the Grant Program Guidelines as presented. 00:46:00  
**Motion by:** Board Member Hilty  
**Seconded by:** Board Member Hannam  
**Action:** Approved  
**Vote: Aye:** Members Miller, Goss, Hannam, Hilty, Ross **MOTION CARRIES**  
**Conflict/Abstain:** Member May (potential) and member Fahlman (potential)  
**Comments:** Hilty, Banford, Goss, Miller, May
  
  - Election of Officers** (Agenda amended: moved to item b) 00:52:35  
**Chair**  
**Nomination:** Member May nominated Member Miller for WSRAB Chair for one year.  
**Accept:** Member Miller accepted the nomination.  
**Nominations:** No other nominations were made.  
**Action:** Member Miller was elected WSRAB Chair for one year.  
**Vote: Aye:** **Unanimous**  
**Comments:** Banford, Miller

**Vice-Chair**

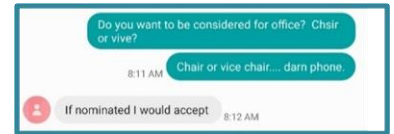
00:54:45

**Nomination:** Member Fahlman nominated Member Bondaug-Winn for Vice-Chair for one year.

**Accept:** Member Bondaug-Winn accepted a nomination via phone text:

**Nomination:** Member Hilty nominated Member May for WSRAB Vice-Chair for one year.

**Accept:** Member May accepted the nomination.



**Vote**

00:56:00

**Member Bondaug-Winn – Vote Aye:** Member Fahlman

**Member May – Vote Aye:** Members Miller, Goss, Hannam, Hilty, Ross

**Action:** Member May was elected WSRAB Vice-Chair for one year.

**6. DISCUSSION/INFORMATION ITEMS**

00:57:30

**WSRAB role and meeting details (Roberts Rules)**

**Presented by:** Banford

**Discussion:** Banford, Miller, Hilty

**Opportunity Fund small project options**

01:01:10

**Presented by:** Banford

**Discussion:** Banford, Ross, Miller, May, Hilty, Goss

**Edgewater Partnership, West Salem Business Association, and West Salem Neighborhood Association updates**

01:19:45

**Presented by:** Ross and Hilty

**Discussion:** Ross, Hilty,

**September meeting topics**

01:21:00

**Presented by:** Miller

**Discussion:** Miller, Van Vleet

**7. ADJOURNMENT: 08:58 a.m.**

**NEXT MEETING:** September 4, 2019

01:23:00

**Transcribed by:** Therese Van Vleet | **Reviewed by** Anita Sandoval | **Edited by:** Tory Banford