

**Canceled at 7:45 due do lack of a quorum.**



**URBAN RENEWAL AGENCY  
URBAN DEVELOPMENT DEPARTMENT**

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

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**WEST SALEM REDEVELOPMENT  
ADVISORY BOARD**

Board Members

Jeff Miller - Chair  
Mark May – Vice Chair  
Britni Davidson-Cruikshank  
Kathy Goss  
John Hannam  
Tyler Jackson  
Samantha Ross  
Michael Ryan  
Sean Enbom  
*Open – Business/Property in WSURA*  
*Open – Resident in WSURA*

City Staff

Tory Banford, Project Manager  
Annie Gorski, Economic Dev. Manager  
Therese Van Vleet, Staff Assistant

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Es la política de la Ciudad de Salem asegurar que ninguna persona será discriminada por motivos de raza, religión, color, sexo, estado civil, situación familiar, origen nacional, edad, discapacidad mental o física, orientación sexual, identidad de género, ni fuente de ingresos, de acuerdo con el Salem Revised Code Chapter 97. La Ciudad de Salem también cumple plenamente con el Title VI of the Civil Rights Act of 1964, y los estatutos y reglamentos relacionados, en todos los programas y actividades

***Remember to declare potential or actual conflicts of interest prior to each item on the agenda.***

**MEETING AGENDA**

Wednesday August 4, 2021 - 7:30 a.m.  
Virtual Meeting

\*\*Due to the COVID-19 Pandemic, this meeting is being conducted virtually, with remote attendance by the governing body. No in-person attendance is possible. Interested persons may view the meeting online on [YouTube](#). Please submit written comments on agenda items by 5:00 p.m., or earlier, one day prior to the day of the meeting at [WSRAB@cityofsalem.net](mailto:WSRAB@cityofsalem.net).

1. OPENING EXERCISES  
Call to order, roll call, welcome new members and visitors, introductions, and announcements
2. APPROVAL OF AGENDA  
a. August 4, 2021
3. APPROVAL OF MINUTES  
a. June 2, 2021 (mp3)
4. ACTION ITEMS  
a. Election of WSRAB Chair/Vice Chair (Banford/All – 10 min)
5. DISCUSSION/INFORMATION REPORTS  
a. City of Salem Economic Development Strategic Plan progress and next steps (Banford/Seth Lenaerts/All – 30 min)  
b. Return to in person meetings at the Urban Development Department and possibility for future hybrid approach (Banford/All – 15 min)  
c. Update on projects; 2<sup>nd</sup> St NW, sign options, and grants (Banford/All – 15 min)  
d. Edgewater Partnership, West Salem Business Association, West Salem Neighborhood Association, Salem-Keizer School District updates (Banford/Ross/Goss/All – 10 min)  
e. Next meeting topics (All – 5 min)
6. ADJOURN

**Next Meeting: September 1, 2021**

# Election of Officers

Robert's Rules of Order – Chapter XIV – Nominations & Elections

Chair announces Election of Officers.

Chair calls for nominations\* to fill the office of WSRAB “**Chair**” for one year.

1. A member would say “**I nominate \_\_\_\_\_ for Chair.**”
2. Once a nomination is made Chair says: “**Member \_\_\_\_ has been nominated. Do you accept the nomination?** (Repeat for each nomination.)
3. Chair asks “**Are there any other nominations?**” Continue with nomination for “Chair” until there are no more nominations. If none say: “**Seeing there are no more nominations, nominations are closed.**”
4. **The vote:** Announce the nominated persons: “Member \_\_\_\_ has been nominated for Chair. All in favor say aye, all apposed say neigh.”
  - a. If there is more than one nominee, the votes must be counted.

Chair calls for nominations for “**Vice-Chair**”

1. A member would say “**I nominate \_\_\_\_\_ for Vice-Chair.**”
2. Once a nomination is made the Chair restates who was nominated and **asks them if they accept the nomination. For each nomination.** Member accepts the nomination or not.
3. Then the Chair says: “**Are there any other nominations?**” Continue with nomination for “Vice-Chair” until there are no more nominations. If none, the Chair says: “**Seeing there are none, nominations are closed.**”
4. **The vote:** Announce the nominated persons: “**Member \_\_\_\_ has been nominated for Vice-Chair. All in favor say aye (wait). Then: All apposed say neigh.**”
  - a. If there is more than one nominee, the votes must be counted.

\* A nomination is, in effect, a proposal to fill in the blank in an assumed motion “that \_\_\_\_ be elected to” the specified position...”

- Hence you **do not need a motion stated, nor does it need to be seconded.**
- **BUT the nominee must accept the nomination before the vote.**
- Absent members can be elected if they have proclaimed ahead of time (email or over the phone) they would accept the nomination.



# ACTION AGENDA/MINUTES WEST SALEM REDEVELOPMENT ADVISORY BOARD

Wednesday June 02, 2021, 7:30 a.m.  
Virtual – Zoom - Online



<http://media.cityofsalem.net/meetings/audio/west-salem-redevelopment-advisory-board-audio-2021-06-02.mp3>  
[YouTube UD Channel](https://www.youtube.com/watch?v=kEMrQ109cts&t=13s) – Meeting: <https://www.youtube.com/watch?v=kEMrQ109cts&t=13s>

1. **OPENING EXERCISES** 7:30 a.m. MP3 - 00:00:00  
**INTRODUCTIONS AND ROLL CALL:** Jeff Miller-Chair, Mark May-Vice-Chair, Brandon Fahlman, John Hannam, Samantha Ross, Michael Ryan (left 8:00 a.m.) Britni Davidson-Cruickshank (left 8:00 a.m.)  
**MEMBERS ABSENT:** Sean Enbom, Kathy Goss, Tyler Jackson  
**STAFF:** Tory Banford, Therese Van Vleet-UD; Gretchen Bennett -CMO
  
2. **APPROVAL OF AGENDA** 00:01:20  
**Motion:** Move to approve the agenda for June 02, 2021, as presented.  
**Motion by:** Board Member May  
**Seconded by:** Board Member Hannan  
**Action:** Agenda for June 02, 2021, approved as presented.  
**Vote: Aye:** Unanimous **MOTION CARRIES**
  
3. **APPROVAL OF MINUTES** 00:02:00  
**Motion:** Move to approve the minutes for May 05, 2021, as presented.  
**Motion by:** Board Member Davidson-Cruickshank  
**Seconded by:** Board Member Ryan  
**Action:** Approved the May 05, 2021, minutes as presented.  
**Vote: Aye:** Unanimous **MOTION CARRIES**
  
4. **ACTION ITEMS** 00:02:30  
None
  
5. **DISCUSSION/INFORMATION ITEMS**
  - City Efforts to Address Homelessness** 00:02:35  
**Presented by:** Gretchen Bennett  
**Discussion:** Miller, Bennett, Ross, Fahlman, Hannam, Banford, May
  
  - Edgewater Partnership, West Salem Business Association, and West Salem Neighborhood Association updates and the School District. Grant Updates.** 00:42:15  
**Presented by:** All  
**Discussion:** Ross, Miller, May, Hannam, Banford
  
  - July meeting cancellation and next meeting topics** 00:56:45  
**Presented by:** All  
**Topics:** *July meeting cancellation (tbd). West Salem sign (August).*  
**Discussion:** Banford, Miller, May, Hannam, Ross
  
6. **ADJOURNMENT:** 8:33 a.m. **NEXT MEETING:** August 04, 2021 00:59:00

Transcribed by: Therese Van Vleet | Reviewed by Anita Sandoval | Edited by: Tory Banford